

Admissions

I. General Information: University College and Seminary

Anyone interested in becoming a student at Tyndale University College & Seminary must submit a complete application packet to the Admissions Office or apply online. The Admissions Committee will consider applications upon receipt of the complete application packet, which includes:

1. An application form
2. Responses to essay questions
3. Reference form(s)
4. A complete collection of official transcripts from all previously attended educational institutions. An official transcript is one that bears the seal of the institution and/or the signature of the issuing institution, or has been produced on the institution's secured paper. Official transcript(s) must be received from all institutions at which the applicant previously attended or is currently attending. The applicant is responsible for making arrangements whereby each institution mails the official transcript directly to the Tyndale Admissions Office. Tyndale may require a graduation certificate from the institution if the transcript itself does not confirm graduation. All applicants, with the exception of Chinese Language MDiv (CCSTTS) applicants, must submit all transcripts (academic records) in English, or the transcript should be accompanied by a notarized English translation.
5. Program-specific supplements

For application deadlines and to apply online, visit <http://apply.tyndale.ca>. Admissions applications may be completed and submitted online, or by using printable forms downloaded from <http://apply.tyndale.ca>.

II. Application Fee

For applicants from Canada or the United States, the fee to apply for admission is \$50. Applicants from outside Canada and the United States must submit the fee of \$150 in order for the admissions application to be processed. The fee to apply to Tyndale University College & Seminary is non-refundable, will not be applied to tuition costs, and should be submitted

in Canadian currency. The fee may be paid by mailing a cheque, bank draft, or money order to Tyndale University College & Seminary. Should the applicant desire to pay the fee by wire transfer or by using a MasterCard or Visa credit card, please contact the Student Accounts Office by calling 416.226.6620, ext. 2197 or 1.877.TYNDALE, ext. 2197 or by email at studentaccounts@tyndale.ca. Please do not send cash.

Applications for fall enrollment after August 1 will be considered late and are subject to an application fee of \$100.

III. English Language Requirements

Applicants whose first language is not English, or who have not studied for three years in an English-speaking secondary or post-secondary institution (where English is the language of instruction and examinations are in English), must submit proof of English language proficiency by supplying their scores/results of either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). Go to www.toefl.org or www.ielts.org for further information about these tests. Applicants who are not residents of Canada at the time of application must arrange to take the TOEFL/TWE or IELTS in the country from which they are applying. Tyndale's TOEFL institution code is 0532.

Minimum scores	Graduate			
	Certificate, BRE, BA, BEd	CCSTTS	Diploma, MTS, MDiv	ThM, DMin
IELTS	6.5	4	6.5	6.5
TOEFL Internet-based Test (iBT)	90	45	90	100
TOEFL Paper-based Test (PBT)	570	450	570	600
TOEFL Test of Written English (TWE)*	5.0	n/a	5.0	5.0

*The TWE is typically taken with the paper-based and computer-based TOEFL exam.

An interview or school-administered Reading and Writing Assessment (RWA) may also be required at the discretion of the Admissions Committee.

Note: Meeting these test scores does not guarantee admission to Tyndale University College & Seminary. Additional testing may be required before admittance is granted.

For Admitted Students

Students are expected to be able to write coherent essays, using correct grammar and spelling. Students who experience minor difficulties with writing should make occasional use of the Writing Centre. However, the writing proficiency of some students may not meet Tyndale's minimum standards. These students may be identified in three ways:

1. Admissions staff may observe their writing difficulties.
2. Professors in any class may identify students having difficulty with any assignment.

Once identified and notified, students will be expected to immediately complete the Reading and Writing Assessment, which is Tyndale's writing proficiency test.

Entering students may be required to complete a Reading and Writing Assessment (RWA) that will be used to assist in courses selection.

IV. Admission Types

Applicants may defer their initial enrollment at Tyndale University College & Seminary without re-applying; however, the offer does not guarantee entrance into the program for which the applicant originally applied. All acceptances are valid for two years. After two years, the acceptance is invalid and a new application is required.

Official Admission

Official admission applies to applicants who have met all admission requirements set forth by Tyndale University College & Seminary and are approved by the Admissions Committee.

Conditional Admission

Applicants who have met most of the admission requirements set forth by Tyndale University College & Seminary and demonstrate potential to succeed in undergraduate studies or graduate theological studies, but have not fully submitted all application requirements, may be conditionally admitted. In order to continue enrollment, students must satisfy the conditions of admission by the end of the first semester of enrollment.

Admission on Probation

Probationary status may be assigned on admission to students whom the Admissions Committee deems in need of academic support and monitoring. Further information is located in the academic policy sections for both undergraduate and seminary levels.

V. Admission Appeals

An applicant who has been denied admission to Tyndale University College & Seminary may appeal to the Admission Appeals Committee in writing. The committee's decision is final. Upon receiving an unfavourable decision from the committee, the applicant may appeal to the respective Academic Dean on matters of process only.

Please note that meeting or exceeding minimum requirements does not guarantee admission. Admission is preferentially based on the qualification of the students. The most qualified applicants will be accepted. Each applicant is evaluated individually, and the Admissions Committee must be satisfied that the student is ready for undergraduate or graduate-level studies.

VI. Contact Information

Questions related to admissions matters may be directed to the Tyndale Admissions Office.

Online/Website: <http://www.tyndale.ca/admissions>

Mailing Address: 25 Ballyconnor Court, Toronto, ON, M2M 4B3 Canada

Phone Number: 416.226.6620 ext. 6757 or 1.877.TYNDALE ext. 6757

Fax Number: 416.218.6730

Email Address: admissions@tyndale.ca

VII. Tyndale University College Admission Information and Procedures

i. General Undergraduate Admission Requirements

Applicants from Ontario

The basic requirement for admission is the completion of an Ontario Secondary School Diploma with an overall average of at least 65% in ENG4U “English” plus five other Grade 12U or M courses. If a student has more than five Grade 12U or M courses other than ENG4U, the top five marks are combined with ENG4U to calculate the admission average. For students who have achieved the OSSD under the old curriculum, the minimum requirement for admission is OAC (Ontario Academic Credit or Grade 13) English plus five other OACs (or Grade 13 courses) with an average of 65% or better in those six courses.

Applicants from Other Provinces

1. Alberta, Nunavut, Northwest Territories: Students are required to graduate from high school or equivalent with a university preparatory program. This

must include English 30 plus four additional academic 30 level subjects with a minimum overall average of 65%.

2. British Columbia and the Yukon Territory: Students are required to graduate from high school or equivalent with a university preparatory program. This must include English 12 plus three additional Grade 12 academic subjects at a minimum overall average of 65%. Tyndale no longer requires optional provincial exams as an admission requirement. When a student elects to write an optional Grade 12 provincial exam, the higher of the school mark or the blended grade will be used to calculate their admission average. Students must write provincial exams in any subject where it is mandatory in order to meet BC graduation program requirements.
3. Manitoba: Students must be high school or equivalent graduates with an overall average of 65% in five academic S (Specialized), G (General), or U (Dual Credit – University) courses, with one of these courses being English 40S.
4. New Brunswick: High School Graduation Certificate. An overall average of at least 65% in five academic (university-preparatory) Grade 12 courses (including English 120 or 122).
5. Newfoundland and Labrador: Senior High School Graduation Diploma. An overall average of at least 65% in 11 credits at the 3000 level (including English 3201).
6. Nova Scotia: Nova Scotia Graduation Certificate. An overall average of at least 65% in five academic or advanced Grade 12 courses (including English 12 ACAD).
7. Prince Edward Island: High School Graduation Certificate. An overall average of at least 65% in five academic Grade 12 courses at the 611 or 621 level (including English 611 or 621).
8. Quebec: Twelve courses from the DEC program of studies. An overall average of at least 65% in 12 academic semester courses (one year) in a university preparation program (DEC) in CEGEP (including 2 English courses - 603 level). Extra courses will be assessed for transfer credit. Applicants with the DEC may be awarded up to one full year of transfer credit (30 credits).
9. Saskatchewan: Students are required to graduate from high school or equivalent with a university preparatory program. This must include English A30 plus four additional academic 30 level subjects with a minimum overall average of 65%.

Home-Based Learning Applicants

1. Tyndale welcomes applications from graduates of home-based schools and from other unaccredited and/or non-traditional secondary education programs. Candidates who are unable to present province/state-examined matriculation subjects are evaluated individually in order to gauge readiness for university-level studies.
2. Applicants should submit SAT or ACT scores to be considered for admission. Tyndale's admission requirements are a minimum ACT score of 20 or a minimum combined SAT score of 950 for tests taken before March 2005; the new test score

requirement is 1420. Applicants also must provide an educational background chart (including a list of courses taken and textbooks required for each course) to serve as a transcript.

Undergraduate Applicants from the United States

1. Applicants graduating from Grade 12 of an accredited high school in the United States are eligible to apply for admission to Tyndale University College. All U.S. Applicants must carry a full course load (3-5 courses per semester or 9-15 credits per semester).
2. Applicants will be considered for admission on the basis of their SAT or ACT scores. In order to be considered, students must score a minimum combined SAT score of 1420 (for test taken before March 2005, a minimum score of 950 is required) or a minimum ACT score of 20. American students who have not written the SAT or ACT may be considered for admission if they have an average of 65% or greater in their grade 12 courses, provided that their high school is able to submit the school's grading standards. The Tyndale Admission Committee may still require the student to complete a standardized test.
3. Students from the United States may apply to Tyndale University College through the online application (<http://apply.tyndale.ca>) or by completing the paper application.
4. Students from the United States are required to meet the criteria outlined under section 2.1.5.

Undergraduate Applicants from Other Countries (United States and outside North America)

Applicants from outside Canada must meet the admission requirements listed above in addition to the following:

1. *Tuition and Fees:* International students must be enrolled as full-time students throughout the entire program (minimum 9 courses or 27 hours per year; 3 courses or 9 credit hours per semester).
2. *Medical Insurance:* The Ontario government does not provide medical coverage for international students or their families. All students will automatically be enrolled in Tyndale's health insurance plan provided by Destination Travel Health Plans. Health insurance is mandatory for all international students and their families. Current pricing may be obtained from the Office of Admissions. Destination Travel & Caledon Insurance Group is the insurance company for international students. Please remember these costs when you are calculating your living expenses for your studies in Canada, as these are not optional. In order to have insurance coverage for your flight and once you arrive in Canada, you must email registration@tyndale.ca at least one week prior to departure.
3. *Study Permit:* All international applicants are required to provide proof to the Tyndale Admissions Office that they have received a Study Permit from Citizenship and Immigration Canada (CIC) prior to registration. Please refer to the CIC website for detailed information: <http://www.cic.gc.ca>.

4. *Medical Form*: International applicants are required to submit a completed medical form, available from the Admissions Office or online at: <http://www.tyndale.ca/student-life/residence/medical-form>. This form does not need to be completed by a doctor.
5. *Application Fee*: International applicants are required to submit a non-refundable application fee of \$150.

International Applicants

All international applicants must study in a full-time course load (3-5 courses per semester or 9-15 credit hours per semester) at the University College.

Academic Requirements

The application must be accompanied by official transcripts of all secondary and post-secondary schools attended. Official transcripts must be sent directly from the institution, indicating subjects studied and grades received. The most direct route for admission is by providing SAT or ACT scores. In order to be considered, students must earn a minimum combined SAT score of 1420 (total of Critical Reading, Math, and Writing scores). For tests taken before March 2005, a minimum SAT score of 950 (total of Critical Reading and Math scores) is required or a minimum ACT score of 20. International students who have not written the SAT or ACT may be considered for admission based on their high school or equivalent performance. Specific country requirements are found on Tyndale University College's International Student website: www.tyndale.ca/international-students/requirements.

Notarized Translation

Documents in a language other than English must be accompanied by a notarized English translation. All transcripts and notarized translations are to be sent to the Tyndale Admissions Office by the institutions. It is the applicant's responsibility to provide official copies of all supporting documentation.

Study Permit for Undergraduate Studies

International students are required to obtain a study permit to study legally in Canada. Applicants are required to provide proof that they have enough funds to cover tuition and living costs, along with an official letter of acceptance to Citizenship and Immigration Canada (CIC) in order for their Study Permit application to be considered. Please refer to the CIC website for further details: www.cic.gc.ca. A visa may also be required, depending on country of origin.

Tuition and Fees for International Students

Total costs for tuition, fees, residence, board, books, and incidentals will average \$20,000 Canadian per year. See *Fees and Expenses* section for details.

Health Insurance

Health insurance is mandatory for all United States and international students and their families. All students will be enrolled in Tyndale's health insurance plan provided by Destination Travel Health Plans. The cost for health insurance for a 12-month period varies depending on the student's coverage (single, couple, or family). Consult the Admissions Office for details.

Application Fees and Deadlines

Students should apply for admission to the University College before April 1 for the fall semester and before August 1 for the winter semester, to ensure timely consideration. The application fee for a non-North American applicant is \$150.

Transfer Applicants for Undergraduate Programs

Applicants who have attempted courses at any post-secondary institution will be classified as a transfer student. In order to base an admission decision on studies undertaken at the post-secondary level, an applicant must have attempted at least 12 credit hours (equivalent to one full semester) at an accredited school. If the applicant has not attempted at least 12 credit hours, the Admissions Committee will base the decision on the applicant's high school record. In all cases, all transcripts must be provided to the Admissions Committee, including the high school transcript, regardless of the basis of admission. The basic admission requirement for a transfer student is a minimum GPA of 2.0 on a 4.0 scale.

Transfer students who have a cumulative GPA of less than 2.0 may be admitted on probation if they meet the basic admission requirements in their high school record.

Transfer Credit Policy for the University College

Tyndale University College endorses the Council of Ontario Universities' support for the Pan-Canadian Protocol on the Transferability of University Credits. In doing so, Tyndale undertakes to support the necessary measures to ensure that all course work completed by transfer students will be recognized and, subject to degree, grade, and program requirements, fully credited for the purposes of granting a degree, with the following conditions:

1. Students must meet the University College's basic admission requirements in order to be eligible for transfer credits.
2. Evidence of honourable departure from all other schools attended is required.
3. Official transcripts are to be sent from each institution attended after high school, even those where no credits were earned.
4. Applicants from Quebec who have successfully completed more than 12 academic semester courses (one year) at a CEGEP may be eligible for up to 30 transfer credits.
5. Courses from unaccredited institutions will not normally receive transfer credit.
6. Courses must be assessed to ensure they fulfill the requirements in the student's chosen Tyndale program either as required courses or electives.

7. The grade for each course under consideration must be C or better.
8. Submission of syllabi or course descriptions for courses under consideration may be required.
9. Up to half of the credits required for a Tyndale University College program (degree or certificate) may be transferred from another institution.
10. Up to half of the credits required for a Tyndale University College major may be transferred from another institution.

Visiting Student Applications/Occasional Student Applicants

Individuals who wish to take courses at Tyndale University College for credit without admission to a degree or certificate program may do so through occasional student status. There are a number of reasons why a person might want to be an occasional student. For example, a student might already have a degree and wish to take courses for enrichment, or a student might want to take a few courses and later decide whether to enroll into a program of study.

Acceptance as an occasional student does not guarantee acceptance to a degree or certificate program at Tyndale University College. If at a later date an occasional student wishes to enroll into a degree or certificate program, the student must be accepted under the regular Tyndale admissions procedures. If admitted into a program, the courses the student has completed may be used to fulfill the requirements of that program, provided they fit into the program outline. Normally, an occasional student may complete up to three courses (9 credit hours). A student must complete the regular application process and be formally admitted into a program prior to beginning the fourth course.

Occasional student status is not open to students in the following categories:

1. Applicants who do not meet Tyndale's English Language Requirements
2. International applicants (with the exception of those taking online courses in their home country)

Letter of Permission Applicants (LOP)

Applicants wishing to take courses at Tyndale University College for credit at other institutions are classified as visiting students enrolling under a Letter of Permission. These students are transferring credits to other institutions and are not working toward a degree or certificate at Tyndale University College.

Students seeking to study on a Letter of Permission should submit the following:

1. A completed Tyndale University College Visiting Student application form
2. A \$25 non-refundable application fee (\$75 for international applicants)
3. A Letter of Permission from the school to which the credits are being transferred. This letter should indicate which courses the student can take and the student's academic standing (GPA).

Students should be aware that they are not eligible to receive a degree or certificate from Tyndale University College. Students studying on a Letter of Permission are restricted to taking only the courses listed on their Letter of Permission. Students are required to complete a Transcript Request Form (available from the Office of the Registrar).

Audit Students

An audit student is one who may audit a course for non-credit purposes. Audit students are not required to fulfill the course work requirements, but must adhere to normal attendance requirements. The instructor is under no obligation to grade any materials submitted by the audit student. Audit students may be restricted from certain classes, and the number of audit students per class may be limited.

To audit a course at Tyndale, submit a non-refundable application fee of \$25 and complete the Visiting Student Application Form available from the Admissions Office.

To register for courses, the audit student must submit a completed registration form to the Office of the Registrar. Permission from the Registrar and the course professor may be required to register. Audit students may be restricted to one audit for every 10 credit students in each course. Any student desiring to change a subject from audit to credit or from credit to audit must do so within the first two weeks of the semester.

ii. Admission on Probation to the University College

Students possessing an Ontario Secondary School Diploma (OSSD)

Applicants who do not meet the basic admission requirements but who possess the OSSD, with at least ten Grade 11 and/or 12U, M, C, or O courses, at least five of which are Grade 12 with a minimum average of 75%, may be considered for admission on probation to the degree program of their selection. Applicants who do not meet the basic admissions requirements but who possess the OSSD with at least ten Grade 11 and/or 12U, M, C or O courses with a minimum of 65%, may be admitted into the Transitions Certificate program. At least 5 of these courses must be at the grade 12 level.

Mature Students

An applicant who does not meet the regular academic admission requirements may be eligible for consideration as a mature student. To qualify as a mature student, the applicants must:

1. be at least 21 years of age by the beginning of the semester for which admission is sought
2. have been away from full-time attendance at an educational institution for a minimum of two years
3. be a citizen, permanent resident, or landed immigrant of Canada

4. demonstrate the likelihood of success in university-level studies
5. submit a copy of his/her birth certificate
6. ensure that the application essay addresses plans for success in university-level studies and what is to be gained from this academic experience, as well as makes reference to academic and career goals
7. write an entrance exam
8. have completed less than 12 credit hours at any post-secondary institution

Admissions Probation Restrictions

Applicants accepted on probation may be subject to course load restrictions. All applicants accepted on probation must achieve a grade point average of 2.00 to continue their study at Tyndale University College.

Readmission for Previously Admitted Students

Students who were admitted to a program at Tyndale University College & Seminary and wish to resume studies should first determine when the last semester of enrollment occurred.

If the last semester of enrollment occurred less than three (3) years ago, the student may register online at <https://www.mytyndale.ca>.

If further assistance is required, they may contact the Office of the Registrar directly.

Phone Number: 416.226.6620 ext. 6711
Fax Number: 416.226.4210
Email Address: registration@tyndale.ca

Re-Application

Students who have been absent from the University College for three (3) years or more must submit a new application packet to the Admissions Office. University College alumni who graduated after three (3) years are also required to reapply through Admissions to reactivate their file.

iii. Special Policies for Specific Undergraduate Programs

Some majors require and/or recommend that certain courses be taken in high school as preparation for university-level studies in that discipline. Required courses must be included among the five Grade 12U or M courses for the purpose of calculating the admission average, along with ENG4U. Recommended courses may be included if there are five other Grade 12U or M courses that have higher marks. The majors that require and/or recommend specific courses are as follows:

Business Administration

- i. Recommended: at least one Grade 12 Math course as one of the six Grade 12U or M courses (including ENG4U).
- ii. Recommended: MCB4U “Advanced Functions and Introductory Calculus” and MDM4U “Mathematics of Data Management”
- iii. Students who meet the basic admission requirements or who are admitted on probation and who have MCR3U “Functions and Relations” (i.e., Grade 11 University Prep Math) but who do not have a Grade 12 Math course may be admitted. However, in order to continue in the Business Administration major beyond the first year, students must complete BUSI 1023 Mathematics for Business with a minimum grade of C.

Psychology

Recommended: MDM4U “Mathematics of Data Management” and SBI4U “Biology”

Bachelor of Religious Education: Degree Completion Program

- i. 25 years of age or older and a birth certificate to validate age
- ii. Complete a one-page supplement and interview with the program director
- iii. Must be able to transfer one year (30 credit hours) of accredited university or college-level work into their degree program.

Bachelor of Religious Education: Modular Program

- i. 25 years of age or older and a birth certificate to validate age
- ii. Have completed an application supplement and may be required to have an interview with the program director
- iii. Be considered for admission under basic admission requirements or qualify for admission as a mature student

The director of the BRE program will review the files of all applicants and assist in the final admission decision.

Bachelor of Education (Post-Baccalaureate Program)

- i. Applicants must have an officially recognized 3- or 4-year degree from an officially recognized degree-granting institution. Tyndale welcomes inquiries from those who wish to take additional credit hours at Tyndale.
- ii. Applicants must have a GPA in the “B” range on 60 credit hours in an undergraduate degree program.
- iii. Applicants to the Junior/Intermediate track must be completing or have completed 12-18 university credit hours in a teachable area. At Tyndale, the teachable areas are: English, French as a Second Language, Geography, History, Mathematics, and Science-General.

- iv. Applicants who wish to take the French as a Second Language course (in order to teach FSL) must first pass the French Language Competency Test. Applicants to the Junior/Intermediate track who wish to take the course must also have successfully completed at least 12 credit hours in French at the university level.
- v. Applicants must complete the BEd application form and submit all other required documents and official post-secondary transcripts (see application form for details).

Please note:

- i. Admission to the BEd program is on a full-time basis only.*
- ii. Transfer credit will not normally be granted for BEd applicants.*
- iii. Proficiency in English is required as for all other Tyndale programs.*
- iv. Offers of admission to the BEd program may not be deferred.*

VIII. Tyndale Seminary

Admission Information and Procedures

i. Basic Graduate Admission Standards for All Applicants

Tyndale Seminary admits students who profess faith in Jesus Christ and are recognized by fellow Christians as having received gifts for ministry. Entering students will affirm that they understand Tyndale's Statement of Faith and agree to follow the Community Standards outlined in the Student Handbook.

As a graduate theological school, Tyndale Seminary admits students who have completed a baccalaureate degree from an accredited university or college. In exceptional circumstances, mature students without an accredited baccalaureate degree may be considered for admission if the Admissions Committee is satisfied that their educational background and life experience have prepared them for theological study at the graduate level.

Applicants are advised that in preparing for graduate theological study, a strong background in the humanities and social sciences is desired. Introductory courses in Philosophy, Sociology, Psychology, English Literature, and History are recommended as part of an undergraduate program.

Those accepted for study at Tyndale Seminary are expected to enter heartily into the fellowship and community life of the Seminary, to cooperate with their fellow students in the self-government of the student body and, while maintaining their loyalty to their own denomination, cultivate a sympathetic understanding of other denominations.

Applicants wishing to apply to Tyndale Seminary must meet the following requirements.

	Degree Required	GPA Required
Graduate Diploma, MTS, MDiv or equivalent	Bachelor's degree or equivalent	67% or C+ or 2.3 on 4.0 scale
ThM	Master of Divinity or equivalent	77% or B+ or 3.3 on a 4.0 scale in Bible, Theology, and Church History courses
DMin	Master of Divinity or equivalent	73% or B or 3.0 on a 4.0 scale plus three years of ministry experience after the first graduate degree

In some circumstances, the Admissions Committee may consider applicants who do not meet the minimum GPA requirement for admission on probation if there is evidence of potential to engage and succeed in graduate theological education.

Please note that meeting these minimum requirements does not guarantee admission.

ii. Admission Standards for International Applicants (United States and outside North America)

Applicants from outside Canada must meet the admission requirements listed above in addition to the following:

- 1. Tuition and Fees:** International students must be enrolled as full-time students throughout the entire program (minimum 9 courses or 27 credit hours per year; 3 courses or 9 credit hours per semester). As required by Citizenship and Immigration Canada (CIC), the applicant must give satisfactory evidence of sufficient financial resources to meet the current standards of Citizenship and Immigration Canada when applying for the study permit. For DMin students, see DMin Handbook for program and fee structure.
- 2. Medical Insurance:** The Ontario government does not provide medical coverage for international students or their families. All students will automatically be enrolled in Tyndale's health insurance plan provided by Destination Travel & Caledon Insurance Group Health Plans. Health insurance is mandatory for all international students and their families. Current pricing may be obtained from the Office of Admissions. Please remember these costs when you are calculating your living expenses for your studies in Canada, as these are not optional. In order to have insurance coverage for your flight and once you arrive in Canada, you must email registration@tyndale.ca at least one week prior to departure. For DMin students only, proof of travel insurance during residency must be provided to the Office of the Registrar.

3. **Study Permit:** All international applicants are required to provide proof to the Tyndale Admissions Office that they have received a Study Permit from Citizenship and Immigration Canada (CIC) prior to registration. Please refer to the CIC website for detailed information: <http://www.cic.gc.ca>.
4. **Medical Form:** International applicants are required to submit a completed medical form available from the Admissions Office or online at <http://www.tyndale.ca/student-life/residence/medical-form>. This form does not need to be completed by a doctor.
5. **Application Fee:** International applicants are required to submit a non-refundable application fee of \$150.

iii. Visiting Students

A visiting student can enroll in a limited number of courses at Tyndale Seminary. There are four types of visiting students: **Occasional Students**, **Post-Graduate Certification Students**, **Letter of Permission Students**, and **Audit Students**.

These categories are not available to applicants in the following situations:

1. Applicants who do not have an undergraduate degree
2. International students (an exception may be made for those who only wish to enroll in online courses while remaining in their home country)
3. Students who do not meet Tyndale's English language requirements

Occasional Students

1. An Occasional Student is one who has already completed a baccalaureate degree and wishes to take graduate-level coursework before formally applying to a Tyndale Seminary degree program. Occasional students may normally complete three courses for credit, which may be applied to a program of study at Tyndale Seminary. This may be extended in consultation with the Major Coordinator/Program Director. Students who later desire to pursue a degree or diploma program must meet regular admissions standards and complete the full application process (see Application Procedures).
2. Admission as an Occasional Student does not guarantee acceptance into a degree or diploma program at Tyndale Seminary.
3. Occasional student applications are also available online at:
<http://www.tyndale.ca/seminary/future/apply/visiting-student-application>.

To be considered for Occasional Student status, complete the Visiting Student Application Form available from the Admissions Office and submit a non-refundable application fee of \$25.

Post-Graduate Certification Students

Students wishing to complete course work required for post-graduate certification, such as the AAMFT (counselling) certification or the Certified Spiritual Director (CSD) designation, must have already completed a master's degree. Applicants in this group are required to contact the Major Coordinator/Program Director to discuss course enrollment and receive approval for enrollment in restricted courses.

Dr. Paul Scuse, Counselling
416.226.6620 ext. 6785 or pscuse@tyndale.ca

Dr. David Sherbino, Spiritual Formation
416.226.6620 ext. 6741 or dsherb@tyndale.ca

Please refer to the Academic Program section of the Academic Calendar for more information.

Admission by Letter of Permission (LOP)

1. Students registered at another graduate theological institution are eligible to take courses at Tyndale Seminary provided that they submit a Letter of Permission from their home institution. This letter should indicate the course(s) they wish to take and their current academic standing. If any of the desired courses require the completion of prerequisites, the student must provide proof that the requirements have been met. This can be indicated in the Letter of Permission or by submission of a transcript. Students admitted on Letter of Permission should be aware that they are not eligible to receive a degree or diploma from Tyndale Seminary.
2. At least three weeks prior to the end of the semester, LOP students must contact the Office of the Registrar to finalize the official transfer of grades. To apply for Admission on a Letter of Permission, submit the Visiting Student Application form with the non-refundable \$25 application fee (\$75 for international students).

Audit Students

An audit student is one who may audit a course for non-credit purposes. Audit students are not required to fulfill the course work requirements, but must adhere to normal attendance requirements. The instructor is under no obligation to grade any materials submitted by the audit student. Audit students may be restricted from certain classes, and the number of audit students per class may be limited.

To audit a course at Tyndale, submit a non-refundable application fee of \$25 and complete the Visiting Student Application Form available from the Admissions Office.

To register for courses, the audit student must submit a completed registration form to the Office of the Registrar. Permission from the Registrar and the course professor may be required to register. Audit students may be restricted to one audit for every 10 credit students in each course. Any student desiring to change a subject from audit to credit or from credit to audit must do so within the first two weeks of the semester.

Note: Tyndale Seminary graduating students may audit one course free of charge in their last year of study or within one year of graduation.

Admission on Probation

Any student admitted with less than the required grade point average in their previous degree will automatically be placed on probation. Students entering on “special admission” status without an accredited bachelor’s degree will automatically be placed on probation.

Readmission to a Second Degree

Graduates of the Master of Theological Studies (MTS) program may wish to continue their studies to obtain a Master of Divinity degree. In most cases, this is possible with two additional years of study. The Association of Theological Schools (ATS) guidelines require students to complete two additional years of post-MTS studies. Students need to complete the application process, as they are requesting entrance into a new program of study (see Application Procedures). Upon acceptance, the Registrar will determine the courses required to complete the MDiv degree.

Re-Application

If the last semester of enrollment occurred less than three (3) years ago, the student may register online at <http://www.mytyndale.ca>. If further assistance is required, students may contact the Office of the Registrar directly.

Phone Number: 416.226.6620 ext. 6711
Fax Number: 416.226.4210
Email Address: registration@tyndale.ca

Students who have been absent from the Seminary for three (3) years or more must submit a new application packet to the Admissions Office. Seminary alumni who graduated after three (3) years are also required to reapply through Admissions to reactivate their file.

IX. Special Admission

The following admission regulations apply to those students wishing to enroll in the Seminary without qualifying under the regular admission standards. Special consideration will be given to applicants who possess the following qualifications: maturity, professional and ministry experience, abilities, educational background, and life experiences that have prepared them for theological study at the graduate level. Applicants must be citizens, permanent residents, or landed immigrants of Canada and be at least 35 years of age.

Special admission entry is not permitted into the biblical and theological majors of the Master of Divinity program, the Master of Theological Studies, or the Master of Theology.

Additional application materials required of special admission applicants are: a résumé (including ministry experience), a list of seminars and conferences attended, and awards received.

Deadlines for Special Admission Applications

	Fall 2013	Winter 2014	Fall 2014	Winter 2015
First Round	March 1, 2013	Oct. 1, 2013	March 1, 2014	Oct. 1, 2014
Second Round	May 1, 2013	Nov. 15, 2013	May 1, 2014	Nov. 15, 2014
Third Round	July 1, 2013	n/a	July 1, 2014	n/a

Notes:

- 1. Students admitted for the fall semester will be permitted to take spring/summer courses if they wish.*
- 2. Students admitted for the winter semester will be permitted to take an Intersession course if they wish.*
- 3. Students admitted under special admission must stay in the degree into which they are accepted and may not change programs while at Tyndale Seminary.*

X. Application Deadlines

The complete application packet must be submitted by the following dates (applications received after the following dates may prevent the applicant from entering the program of choice):

Graduate Diploma Master of Theological Studies Master of Divinity Master of Theology	Fall semester deadline	before August 1
	Winter semester deadline	before December 1
MDiv Counselling	Fall semester only	before May 1
Doctor of Ministry	Summer semester	November 1
Special Admission	Please see “Special Admission Application Requirements & Procedures”	

XI. Special Policies for Specific Programs

Master of Theological Studies (MTS);

Master of Divinity (MDiv);

CCSTTS Master of Divinity (MDiv);

Master of Theology (ThM)

1. References: Two personal references using the forms provided by the Seminary at <http://apply.tyndale.ca>. The reference forms should be completed by and mailed directly to the Tyndale Admissions Office from:
 - i. A pastor or leader from a congregational, denomination, or religious organization who is able to comment on the applicant’s gifts and ability for ministry;
 - ii. An academic professor who is familiar with the applicant’s academic performance and can assess the applicant’s suitability for seminary studies. In the event that an applicant has been away from school for a number of years, the academic references may be replaced with references from someone such as a recent employer, supervisor, or other church leader.
2. Supplemental Materials:
 - i. The MTS Modular and MDiv require an essay supplement (MDiv In-Ministry and MDiv Counselling programs also require an interview with the program director in May with notification of admission decision in June or July). See <http://www.tyndale.ca/seminary/apply>.

- ii. The CCSTTS MDiv requires 1) a written testimony regarding the applicant's personal salvation and ministry calling, 2) a letter of support from the applicant's spouse, if married, 3) the completion of a one-hour Bible test, and 4) an interview with the principal of CCSTTS and one faculty member. See <http://www.tyndale.ca/seminary/study/ccstts-pastoral-ministry-and-global-mission>.
3. ThM Program requires a research paper in the proposed major areas of study and an interview with the program director and two academic references.

Doctor of Ministry (DMin)

1. References:
 - i. Two letters of reference (one academic reference regarding your capacity for doctoral study and one professional/character reference)
 - ii. Letter of support or endorsement from your current ministry context
2. Supplemental materials:
 - i. Written Personal Statement (5-7 pages, double-spaced) outlining key milestones in your spiritual and vocational journey, description of your current ministry context, reasons for applying to this program, including specific ways in which you hope to grow and develop as a leader, goals and visions for the future, research interests or key ministry questions you are interested in exploring, and examples of your recent relevant reading and ongoing professional development
 - ii. Resume or curriculum vitae including details of educational and ministerial background
 - iii. Interview with the Doctor of Ministry Director