

Fees and Expenses

Tyndale University College & Seminary is an independent, not-for-profit, trans-denominational institution that reviews its fee structure each year. Its independent status means that it does not receive denominational support and government funding. The cost of education is therefore subsidized by other income, including substantial donations from the Christian community. The following tuition fees and expenses are effective May 1, 2013, through April 30, 2014.

Tuition Deposit

All new students (except those in the BEd or DMin programs) must submit a one-time \$300 deposit by August 1 if they start in the fall semester and December 1 if they start in the winter semester. The deposit is non-refundable and will be credited toward tuition fees in the following semester.

Residence Deposit

A Residence Deposit of \$200 is held on file until the student leaves residence. It is non-refundable and non-transferable after August 1 for the fall semester and December 1 for the winter semester, whether or not the applicant enrolls. When a student moves out, his or her deposit can be returned to the student provided that the student's account is in good standing. Furthermore, there must be no damages in the student's room and no other infractions must have occurred. If a student is returning to residence the next academic year, the deposit may be kept on file and carried forward to the next academic year.

I. Fee Schedule

Application Fees and Deposits

Application Fee for North American applicants	\$50
Application Fee for non-North American applicants	\$150
Application Fee for occasional student	\$25
Late Application Fee for North American applicants after August 1 (fall) and December 1 (winter)	\$100
Reactivation Fee (reapplying after 3 years of non-enrollment)	\$50
Tuition Deposit (non-refundable)	\$300
Tuition Deposit for the BEd or DMin (non-refundable)	\$500

Tuition Fees — University College

Tuition (per 3 credit hour course)	\$1,299
Student Activity Fee	\$27
Resource Fee	\$60
Administration Fee (non-refundable)	\$39
Total Tuition & Fees (per 3 credit hour course)	\$1,425
Course Fees:	
Additional fees for development trips	\$2,000 - \$4,000
Leading Edge	
Events	\$150
Inner-City Missions Trip	\$800
Urbana Student Mission (optional)	\$1,000–1,500
Bachelor of Education	
Total Program Costs (12 months)	\$20,950

Tuition Fees — Seminary

Tuition (per 3 credit hour course)	\$1,077
Student Activity Fee	\$21
Resources Fee	\$60
Administration Fee (non-refundable)	\$39
Seminary Total Tuition & Fees (per 3 credit hour course)	\$1,197
Doctor of Ministry	
2013 Cohort Program Fee per year	\$6,180
2013 Cohort Total Program Fee (3 years)	\$18,540

General Fee Schedule

Audit (no other discount applicable)	\$400
<i>Note: Tyndale graduates may audit one course free of charge within the three semesters after their date of graduation OR Tyndale students may audit one course free of charge within the two semesters prior to their date of graduation.</i>	
Late Registration (full-time & part-time returning students)	\$50
Letter of Permission	\$25
Official Statement/Letter	\$10
Official Transcript	\$10
Official Transcript – additional requests (ordered at same time)	\$8
Official Transcript – rush service	\$20
UC Orientation Fee (required for all new students taking 2 or more courses)	\$160
Replacement of ID Card	\$10
Replacement of T2202A per tax year	\$10
Thesis Binding Fee	\$25-50
Transfer Credit Evaluation	\$25
Graduation Late Application Fee	\$35

Residence fees (Per Semester)

New student

Double Room (with roommate; includes meal credit* and Residence Administration Fees)	\$2,970/person
New Student Single Room (without roommate; includes meal credit* and Residence Administration Fees)	\$4,360

Returning Student

Double Room (with roommate; includes meal credit* and Residence Administration Fees)	\$2,830/person
Single Room (without roommate; includes meal credit* and Residence Administration Fees)	\$4,080

BEd Student

Double Room (with roommate; includes meal credit* and Residence Administration Fees)	\$6,740/person (full year)
Single Room (without roommate; includes meal credit* and Residence Administration Fees)	\$10,320 (full year)

**Meal credits cannot be converted to cash. Additional meal credits may be purchased for the meal card in \$100 increments. Meal credits expire at the end of each term.*

II. Payment Plans and Methods

i. Payment Plans

Fall 2013

	August 23rd	September 30th	October 31st	Remaining balance after October 31st (this applies to all students) ⁽³⁾
UC/Seminary students	Minimum payment ⁽¹⁾ of \$1,000 (1-2 courses) \$1,500 (3 or more courses)	Half of remaining balance	Remaining balance	12% p.a. interest will be charged
UC/Seminary students in residence	Tuition: Minimum payment ⁽¹⁾ of \$1,000 (1-2 courses) \$1,500 (3 or more courses) Residence: Minimum payment ⁽¹⁾ of \$1,250	Half of remaining balance for both tuition and residence	Remaining balance for both tuition and residence	12% p.a. interest will be charged
UC/Seminary students with Government Assistance	No minimum payment ⁽²⁾ if signature pages submitted by August 23rd	Half of remaining balance (after government assistance)	Remaining balance	12% p.a. interest will be charged
UC/Seminary students in residence with Government Assistance	Tuition: No minimum payment ⁽²⁾ if signature pages submitted by August 23rd Residence: Minimum payment ⁽¹⁾ of \$1,250	Half of remaining balance for both tuition and residence (after government assistance)	Remaining balance for both tuition and residence	12% p.a. interest will be charged

1. If minimum payment is not made by August 23rd, a \$100 financial administration fee (additional \$100 for residence students) will be added to your account.
2. If you are a student applying for government assistance, your signature pages must be submitted to the Financial Aid office by August 23rd, otherwise a \$100 financial administration fee (additional \$100 for residence students) will be added to your account.
3. The interest charge will be applied to all students, including those who have applied for government assistance, but have not received it by October 31st.
4. If registering after August 23rd, minimum payment must be made (or signature pages for government assistance must be submitted) **within 48 hours of registration**, otherwise a \$100 financial administration fee (additional \$100 for residence students) will be added to your account.

Winter 2014

	December 6th	January 31st	February 28th	Remaining balance after February 28th (this applies to all students) ⁽³⁾
UC/Seminary students	Minimum payment ⁽¹⁾ of \$1,000 (1-2 courses) \$1,500 (3 or more courses)	Half of remaining balance	Remaining balance	12% p.a. interest will be charged
UC/Seminary students in residence	Tuition: Minimum payment ⁽¹⁾ of \$1,000 (1-2 courses) \$1,500 (3 or more courses) Residence: Minimum payment ⁽¹⁾ of \$1,250	Half of remaining balance for both tuition and residence	Remaining balance for both tuition and residence	12% p.a. interest will be charged
UC/Seminary students with Government Assistance	No minimum payment ⁽²⁾ if signature pages submitted in Fall 2013 or by December 6th	Half of remaining balance (after government assistance)	Remaining balance	12% p.a. interest will be charged
UC/Seminary students in residence with Government Assistance	Tuition: No minimum payment ⁽²⁾ if signature pages submitted in Fall 2013 or by December 6th Residence: Minimum payment ⁽¹⁾ of \$1,250	Half of remaining balance for both tuition and residence (after government assistance)	Remaining balance for both tuition and residence	12% p.a. interest will be charged

1. If minimum payment is not made by December 6th, \$100 financial administration fee (additional \$100 for residence students) will be added to your account.
2. If you are a student applying for government assistance, your signature pages must be submitted to the Financial Aid office by December 6th, otherwise a \$100 financial administration fee (additional \$100 for residence students) will be added to your account.
3. The interest charge will be applied to all students, including those who have applied for government assistance but have not received it by February 28th.
4. If registering after December 6th, minimum payment must be made (or signature pages for government assistance must be submitted) **within 48 hours of registration**, otherwise a \$100 financial administration fee (additional \$100 for residence students) will be added to your account.

All outstanding accounts must be cleared by the end of the semester. If the student's account is not paid in full, the student will not be able to register for the next semester nor return to residence. Grades, transcripts, degree, certificate, and the tuition tax receipt will be withheld until full payment is received on outstanding accounts, including library fines.

ii. Payment Methods

1. Online Payment and Telephone Banking through your financial institution – Please add “Tyndale University College and Seminary” as a payee to your “bills” list. The account number will be your Student ID number. If your student ID# is shorter than 9 digits, please add “000” in front of your student ID number. ex. 000123456. Please note that online payments can take up to 48 hours to reach our bank; please allow for sufficient processing time.
2. Visa or MasterCard – Please pay at the Students Accounts Office in person or by phone. (A 2% charge will be added to all credit card transactions to cover transaction costs.)
3. Cash, cheque, and Interac – Please pay at the Students Accounts Office in person, send a cheque by mail, or leave a cheque in the Student Accounts drop box. (Cheques should be made payable to “Tyndale.”)

iii. International Student Payment Plan for 2013-2014

Total costs for UC

(including 10 courses, fees, application fee, health insurance, and orientation) (approximately) **\$15,000**

Total costs for Seminary

(including 9 courses, application fee, health insurance, and orientation) (approximately) **\$12,000**

Fall 2013

(Students start in Fall 2013)

	Before Study Permit application	Before registration or by August 23, 2013	By September 30, 2013⁽²⁾	By December 6, 2013
UC students	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$6,000	Remaining tuition balance	
UC students with residence	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$6,000 + residence fees	Remaining tuition balance	Winter residence fees
Seminary students	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$4,500	Remaining tuition balance	
Seminary students with residence	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$4,500 + residence fees	Remaining tuition balance	Winter residence fees

1. \$300 of the tuition deposit is non-refundable. However, should your study permit be denied, the full \$3000 tuition deposit will be returned.
2. 12% per annum interest is charged if balance is not cleared by September 30th, 2013.

Winter 2014

(Students start in Winter 2014)

	Before Study Permit application	Before registration or by December 6, 2013	By January 31, 2014⁽²⁾
UC students	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$2,500	Remaining tuition balance
UC students with residence	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$2,500 + entire residence fees	Remaining tuition balance
Seminary students	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$1,500	Remaining tuition balance
Seminary students with residence	Application fee (non-refundable) and \$3,000 ⁽¹⁾ tuition deposit	Half of remaining tuition balance = \$1,500 + entire residence fees	Remaining tuition balance

1. \$300 of the tuition deposit is non-refundable. However, should your study permit be denied, the full \$3000 tuition deposit will be returned.
2. 12% per annum interest is charged if balance is not cleared by January 31st, 2014.

Note: Programs and courses that are offered in conjunction with other post-secondary institutions (such as the BA Human Services degree being offered with Seneca) are subject to that institution's international student tuition fee.

III. Refund Schedule

i. Fall 2013 Refund Schedule and Drop Deadlines

— University College & Seminary

1. **Read the chart below to determine refund amounts and grades recorded during the specified weeks.**
2. Switching sections is considered adding and dropping and must be done by September 20, 2013.
3. Switching from credit to audit is considered dropping and adding, and must be done by September 20, 2013.
4. Please use an Add/Drop form to withdraw from a course or switch classes. Please use an Exit Form to drop all classes in a semester. These forms are available at www.tyndale.ca/registrar or in the Office of the Registrar.
5. The date the Add/Drop form is received in the Office of the Registrar will determine the refund amount.
6. Office normally closes at 4:45 p.m., but will remain open until 6:30 p.m. Sept 9 – 12 (Mon-Thu), and Sep 16 – 19 (Mon-Thu).

Deadlines	Refund*	Transcript
Aug 23, 2013	100%	No record on transcript
After Aug 23, 2013	\$50 late registration fee applies	
Aug 23 to Sept 8, 2013	100%	No record on transcript
Sept 9 to Sept 20, 2013	100%	No record on transcript
Sept 20, 2013	Last day to add a course	
Sept 21 to Sept 27, 2013	77%	Grade = W (withdraw)
Sept 28 to Oct 4, 2013	69%	W
Oct 5 to Oct 11, 2013	61%	W
Oct 12 to Oct 18, 2013	53%	W
Oct 19 to Oct 25, 2013	46%	W
Oct 26 to Nov 1, 2013	38%	W
Nov 1, 2013	Last day to drop a course	W
After Nov 1, 2013	(Too late to drop course)	

* *Refund % applies to Tuition, Resource Fee, and Student Activity Fee.*

* *Administration fee (\$39 per course) is not refundable after September 20, 2013.*

ii. Winter 2014 Refund Schedule and Drop Deadlines — Seminary

1. Read the chart below to determine refund amounts and grades recorded during the specified weeks.
2. Switching sections is considered adding and dropping and must be done by January 24, 2014.
3. Switching from credit to audit is considered adding and dropping and must be done by January 24, 2014.
4. Please use an Add/Drop form to withdraw from a course or switch classes. Please use an Exit Form to drop all classes in a semester. These forms are available at www.tyndale.ca/registrar or in the Office of the Registrar.
5. The date the Add/Drop form is received in the Office of the Registrar will determine the refund amount.
6. Office normally closes at 4:45 p.m. ,but will remain open until 6:30 p.m. Jan 6 – 9 (Mon-Thu), Jan 13 - 16 (Mon-Thu), and Jan 20 - 23 (Mon-Thu).

Deadlines	Refund*	Transcript
Dec 6, 2013	100%	No record on transcript
After Dec 6, 2013	\$50 late registration fee applies	
Dec 6, 2012 to Jan 12, 2014	100%	No record on transcript
Jan 13 to Jan 24, 2014	100%	No record on transcript
Jan 24, 2014	Last day to add a course	
Jan 25 to Jan 31, 2014	77%	Grade = W (withdraw)
Feb 1 to Feb 7, 2014	69%	W
Feb 8 to Feb 14, 2014	61%	W
Feb 15 to Feb 21, 2014	53%	W
Feb 22 to Feb 28, 2014	46%	W
Mar 1 to Mar 7, 2014	38%	W
Mar 7, 2014	Last day to drop a course	W
After Mar 7, 2014	(Too late to drop course)	

* Refund % applies to Tuition, Resource Fee, and Student Activity Fee.

* Administration fee (\$39 per course) is not refundable after January 24, 2014.

iii. Winter 2014 Refund Schedule and Drop Deadlines — University College

1. **Read the chart below to determine refund amounts and grades recorded during the specified weeks.**
2. Switching sections is considered adding and dropping and must be done by January 17, 2014.
3. Switching from credit to audit is considered dropping and adding and must be done by January 17, 2014.
4. Please use an Add/Drop form to withdraw from a course or switch classes. Please use an Exit Form to drop all classes in a semester. These forms are available at www.tyndale.ca/registrar or in the Office of the Registrar.
5. The date the Add/Drop form is received in the Office of the Registrar will determine the refund amount.
6. Office normally closes at 4:45 p.m., but will remain open until 6:30 p.m. Jan 6 – 9 (Mon-Thu), Jan 13 - 16 (Mon-Thu) and Jan 20 - 23 (Mon-Thu).

Deadlines	Refund*	Transcript
Dec 6, 2013	100%	No record on transcript
After Dec 6, 2013	\$50 late registration fee applies	
Dec 6, 2013 to Jan 5, 2014	100%	No record on transcript
Jan 6 to Jan 17, 2014	100%	No record on transcript
Jan 17, 2014	Last day to add a course	
Jan 18 to Jan 24, 2014	77%	Grade = W (withdraw)
Jan 25 to Jan 31, 2014	69%	W
Feb 1 to Feb 7, 2014	61%	W
Feb 8 to Feb 14, 2014	53%	W
Feb 15 to Feb 21, 2014	46%	W
Feb 22 to Feb 28, 2014	38%	W
Feb 28, 2014	Last day to drop a course	W
After Feb 28, 2014	(Too late to drop course)	

* Refund % applies to Tuition, Resource Fee, and Student Activity Fee.

* Administration fee (\$39 per course) is not refundable after January 17, 2014.

iv. Spring/Summer 2014 Refund Schedule and Drop Deadlines

Since SPRING/SUMMER course start and stop times vary, the refund schedule also varies. Please refer to the postings at the Office of the Registrar and the Student Accounts office.

v. Refund Schedule and Drop Deadlines for Intensive Courses

Certain programs such as MDivIn-Ministry, MTS Modular, BRE Degree Completion, and Intersession classes are in an intensive format that can vary from 5 to 7 classes/weeks in length. Please use an Add/Drop form to withdraw from a course. Please use an Exit Form to withdraw from ALL classes in a semester. The date the Add/Drop Form is received (drop box, fax, email, or mail) by the Office of the Registrar determines the refund amount. Add/Drop Forms and Exit Forms are available at www.tyndale.ca/registrar or in the Office of the Registrar.

5 DAY COURSE

Deadlines	Refund*	Transcript
Before class starts	100%	No Record on Transcript
Day 1	100%	No Record on Transcript
Day 2	60%	Grade = W (withdraw)
Day 3	40%	W
Day 4 & 5	Too late to drop course	

5 WEEK COURSE

Week	Refund*	Grade
Before class starts	100%	No Record on Transcript
Day 1 - 7	100%	No Record on Transcript
Day 8 - 14	60%	Grade = W (withdraw)
Day 15 - 21	40%	W
After Day 21	Too late to drop course	

6 WEEK COURSE

Week	Refund*	Grade
Before class starts	100%	No Record on Transcript
Day 1 - 7	100%	No Record on Transcript
Day 8 - 14	67%	Grade = W (withdraw)
Day 15 - 21	50%	W
Day 21 - 28	33%	W
After Day 28	Too late to drop course	

* Refund % applies to Tuition, Resource Fee, and Student Activity Fee.

* Administration Fee (\$39 per course) is not refundable after the second class/week.