CHRI 3943 Y1: Directed Research Methods 研究方法論

Instructor: DR. ENOCH WONG, Ph.D., 王健安博士  
Class Days: March 27, April 3, 10, 17 & 24 Wednesday  
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Office Hours: (by appointment)

COURSE INFORMATION

COURSE DESCRIPTION 课程簡介

This course is designed to guide student to conduct a research project. It will introduce the skills of reading and thinking critically, using library materials, formulating a research topic, preparing a research proposal, and adopting a proper style for writing academic research papers.

本課程旨在指引學生進行及完成研究項目, 讓他們明白批判性閱讀和思考的重要性, 清楚如何有效地善用圖書館資源, 決定研究題目, 和掌握學術論文及研究計劃書的寫作方法。

LEARNING OUTCOMES 學習成果

At the end of the course, students should be able to:  
在完成本課程後, 學生應該能夠

1. Read and think critically; 進行批判性閱讀和思考;
2. Identify scholarly arguments; 辨認出學術論點;
3. Conduct a biblical studies research project successfully. 完成一項聖經研究項目。
REQUIRED TEXTS & MATERIALS 必讀課本


艾德勒, 范多倫。2003。如何讀一本書。郝明義，朱衣譯。台北：商務。

楊小松。2005。學術研究方法與論文寫作。香港：宣道。

COURSE OUTLINE 課程進度表

Mar 27 Reading & Research 閱讀與研究
Apr 3 Questioning & Scoping 選題與範圍
Apr 10 Searching & Referencing 收集材料與跟進參考
Apr 17 Critical reasoning 研究
Apr 24 Writing 寫作

EVALUATION & ASSIGNMENTS 作業及評核

Annotated bibliography 解題書目 30%
Essay 論文 30%
Research proposal 研究計劃書 30%
Class participation 課堂參與 10%
Total Grade 總分 100%

A. Annotated bibliography 解題書目 (30%) 呈交日期: 4月 10日
Select a specific topic in biblical/theological/pastoral studies and identify relevant subthemes that have attracted the attention of modern scholars. Provide a list of academic works with a brief summary of the scholarly arguments on the topic and its subthemes. The format of this assignment will be discussed in the first class.
Word limit: 4000 words (including bibliography)

選擇一個聖經研究題目及分辨出引起現代學者關注的有關副題。 預備一份書目, 並且概括不同學者對該題目和副題的見解。功課的格式將會在第一課詳細地解釋。
字數上限: 4000 字 (包括書目)

B. Essay 論文 (30%) 呈交日期: 4月 24日
Based on the previous assignment, compare different scholarly perspectives on the chosen topic and its subthemes in an essay format.
Word limit: 3000 words (not including bibliography)

以上一份功課為基礎, 以論文的格式去比較學者對該研究題目及其副題所指有的不同理解。
字數上限: 3000 字 (不包括書目)

C. Research proposal 研究計劃書 (30%) 呈交日期: 5月 8日
Write a proposal for the research project for the course CHRI 3953 Y1 Directed Research Project. After choosing a topic, you will explain the academic reasons behind this research, review the modern literature on the topic, discuss the methods you will use, and include a bibliography.
Word limit: 3000 words (not including bibliography)

為下學期『研究計劃指導課程』(CHRI 3953 Y1) 的研究項目草擬一份研究計劃書。在決定研究題目後，
以學術理由去解釋為什麼你選擇這個題目，並且評論過往學者對這題目的學術研究，討論你所採用的
研究方法，和預備一份書目。
字數上限: 3000 字(不包括書目)

D. Class participation 課堂參與 (10%)

For the Chicago citation style, consult the Chicago-Style Quick Guide (Tyndale e-resource) or the full edition
of the Chicago Manual of Style Online, especially ch. 14. For citing scripture texts, refer to sections 10.46 to
10.51 and 14.253 to 14.254. For the APA citation style, see the APA Citation & Style or the full edition of
Publication Manual of the American Psychological Association (Call number: BF 76 .7 .P83 2010).

Students are responsible to keep a backup print copy of all assignments

COURSE & INSTRUCTOR POLICIES

ATTENDANCE
Faithful attendance at classes is an important indicator of student maturity and involvement. Class
attendance and participation are part of the evaluation of the student and may have a bearing on the final
grade for the course.

When a student misses a significant number of classes because of illness, he or she should notify the Dean
of Student Life in person or by phone. The student will need to submit a doctor’s certificate upon return.
The Dean of Student Life will notify the student’s professors of the reason for the absence and suggest that
they take this reason into consideration when grading assignments.

Attendance Policy:
Absence from 1-week intensive courses (five days per week) and weekend courses (five consecutive
Wednesdays):
As a result of the intensive nature of the 1-week and weekend courses, attendance in each class is a
requirement for these types of courses.
Any unexcused absence from an intensive course indicates that a student has chosen not to complete the
course, and a grade of “F” will be assigned.
1 absence: Students may be granted one excused absence for legitimate reasons, including personal
illness, injury or death in the immediate family. Students are responsible to report to the
instructor the reason for all absences.
2 absences or more: Students who are absent because of extended illness or injury (verified by a
doctor’s certificate) are eligible to apply through the Academic Standards
Committee for permission to complete the subject.

The above policy should be considered as being in effect unless the instructor indicates otherwise at the
beginning of the semester. Instructors have the prerogative of instituting their own attendance policies for
individual courses.

COMMUNICATION & COURSE WEBPAGE
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Email

Students must use their myTyndale email accounts for all course-related email correspondence.

Classes.Tyndale.ca (Moodle)

Students are required to check the Classes.Tyndale.ca course page on a regular basis for updates regarding classes as well as any materials required for participating in lectures and completing assignments. Readings may be posted on the course page at classes.tyndale.ca. Students are also required to respect the university’s copyright policy and not post works that infringe copyright on the course webpage. For more information on the “Fair Dealing Policy”, see http://libguides.tyndale.ca/fair.

Commuter Hotline

Class cancellations due to inclement weather or illness will be announced/posted on the commuter hotline at 416-226-6620 ext. 2187.

COURSEWORK

Submitting Assignments & Late Policy

Assignments

Major assignments will be specified at the beginning of a semester in the course syllabus, so that students can organize their time effectively. All essays and other written assignments shall be written at the university level as far as grammar, style and structure are concerned. When this is not the case, instructors shall:

1. Comment in writing on the deficient parts of the essay or other written assignment;
2. Recommend that the student get help from the Centre for Academic Excellence; and
3. Lower the grade in proportion to the seriousness of the deficiency.

Research papers for University College courses should conform to the style requested by the professor. A summary of the three standard forms is found on The Centre for Academic Excellence webpage: www.tyndale.ca/academic-excellence.

Students are required to keep backup copies of all assignments submitted.

Electronic Submission

1. For courses where electronic submission of assignments is required, it is the responsibility of the student to ensure that the instructor has received the assignment by the established due date and to ensure that the assignment submitted is the complete and correct version.
2. Any student may be requested to submit papers in electronic form to facilitate the professor’s routine checks for academic fraud.

Late Assignments
Assignments should be submitted on the due date in order to receive full credit. The penalty for unexcused late assignments will be determined by the following scale:

1. For each day or part thereof late, the instructor will reduce the assigned grade by one-third of a letter; e.g., “A” to “A-,” “B+” to “B.” Saturdays, Sundays and holidays are excluded from the reckoning.
2. The above policy should be considered as being in effect unless the instructor indicates otherwise at the beginning of the semester in the syllabus. Instructors have the prerogative of implementing their own late assignment policies for individual courses.
3. Excessively late assignments may receive no credit and result in failure. In some subjects, no late assignments will be accepted for credit, and this will be communicated to the students at the beginning of the course.

Extensions on Assignments
No instructor may grant extensions on any assignments, nor accept assignments after the final day of exams in the fall or winter semesters. Students requiring extension must follow the procedures outlined below.

Penalties for late assignments and attendance expectations will be stipulated in each course syllabus. The following procedure will be followed for students requesting extensions:

1. If a student is not able to complete all assignments within a course by the last day of exams, the student may appeal to the Registrar for an extension. Such an appeal should be made in writing using a form available from the Office of the Registrar or online at www.tyndale.ca/registrar/forms.
2. Extensions will be granted by the Registrar only in cases where the student was clearly prevented from completing the assignments by circumstances beyond his or her control (e.g., hospitalization, illness documented by a note from a doctor, etc.). Extensions are not granted for what best could be described as “poor time management” or “over involvement” in an extracurricular activity.
3. If a student is unsure if he or she has a valid reason to appeal, the student may wish to discuss the matter with the Registrar.
4. If an extension or grade of “incomplete” is granted by the Registrar, all work for the course will be due with a new deadline. Once an “incomplete” is granted, it is the student’s responsibility to contact the instructor and make satisfactory arrangements to complete the outstanding work.
5. Failure to submit assignments by the deadline will result in failing grades (a grade of “F”) on those assignments, and the final grades on courses will be calculated accordingly.
6. The decision of the Registrar may be appealed in writing to the Academic Standards Committee. The Academic Standards Committee will respond in writing to the student and provide a copy of the decision to the various parties. The decision of the Academic Standards Committee is final.

FINAL EXAMS
All final exams will take place during the exam period as scheduled by the Registrar. Students are responsible for noting the date, time and location of their final exam. Students are also responsible for familiarizing themselves with the Registrar’s Policies on taking final exams.

Final Examination Policy
Final Examinations
Final examinations will be held during the times stated in the Academic Calendar. The Registrar will determine the time and place of these examinations.
The following rules apply to every final examination:

1. No student is permitted to take into the examination room any materials relating to the examination subject, including Bibles, unless otherwise indicated.
2. No student may leave the room without permission from the exam proctor.
3. No student may leave his or her seat during the final fifteen minutes.
4. Students must not linger in the halls outside the examination rooms while examinations are being written.
5. No student will be permitted to write beyond the allotted time without special permission of the Registrar.

Exam Conflicts and Rescheduling

1. The only circumstances that will allow the rescheduling of an exam are as follows:
   a. Exam Conflict: two exams at the same time or three exams within 24 hours.
   b. Illness: a doctor’s note is required if a student misses an exam due to illness.
2. To reschedule an exam, a student must submit an Exam Reschedule Form to the Office of the Registrar by the deadline stated on the Exam Reschedule Form. Forms are available at www.tyndale.ca/registrar or in the Office of the Registrar.
3. If a student is ill on the day of the exam, he or she should not call the Registrar or professor, but submit an Exam Reschedule Form and doctor’s note to the Office of the Registrar within 48 hours of the originally scheduled exam time.

CLASSROOM CONDUCT

Professionalism

- Late Policy: Students are expected to arrive on time for classes and to maintain an appropriately professional attitude once there. Students who habitually disturb the class by arriving late, talking out of turn, etc., may expect to have their grade in the course reduced.
- Classroom Etiquette: Students are required to dress appropriately and otherwise to behave with respect toward their peers and their instructor. Electronic devices, if permitted, must be silenced during all lectures and must not be used for any purpose not directly related to the coursework at hand, so as not to distract from the important work of teaching and learning. Students not observing classroom etiquette will be asked to leave class and will be counted absent.

Laptops/Electronics

Electronics Policy:
Professors have the right to prohibit the use in class of some or all electronic communication devices. Students who require electronic devices (such as laptop computers) because of officially documented disabilities will be exempted from such prohibitions.

Recording
We respect the privacy rights of all our students and instructors, therefore, all voice and video recording require consent of everyone involved in class.
為保障同學和老師的私隱權，課堂上的錄音和錄像必須得到每一位同意才可進行。
TYNDALE POLICIES & RESOURCES FOR STUDENTS

Academic Integrity 學術誠信

Integrity in academic work is required of all our students. Academic dishonesty is any breach of this integrity, and includes such practices as cheating (the use of unauthorized material on tests and examinations), submitting the same work for different classes without permission of the instructors, using false information (including false references to secondary sources) in an assignment, improper or unacknowledged collaboration with other students, and plagiarism.

Tyndale University College & Seminary takes seriously its responsibility to uphold academic integrity, and to apply consequences for academic dishonesty. Students are advised to consult the Academic Calendar http://www.tyndale.ca/registrar/calendar for more information on this policy and its application to their work in this course.

The Centre for Academic Excellence

Tyndale’s Centre for Academic Excellence has been established to help students achieve their full potential as learners. The Centre consists of Writing and Tutoring Services, Accessibility Services, and Academic Advising. These areas have been designed to work in tandem, guiding students toward academic success through an integrative, supportive network of skilled advisors. The Centre for Academic Excellence is committed to the success, support, and academic flourishing of its students. Students at all levels of ability can profit from the Centre’s free services by booking one-on-one sessions, attending workshops and group study sessions, and accessing resources both online and at the Centre.

Academic Tutoring

Friendly, knowledgeable tutors are available to help UC students in free one-on-one sessions in multiple areas of study. Tutors can assist students with any of the following:

- Mastering course material
- Sharpening note-taking and research skills
- Refining study and test-taking skills

According to student need, tutors will also host group study sessions for selected courses. For further details visit the Centre for Academic Excellence website or contact academictutoring@tyndale.ca.

Writing Consultation

The Centre offers a comprehensive program of writing support to students regardless of skill level or area of study. Writing Consultants can assist at any stage of the writing process, including the following:

- Starting an assignment
- Organizing and outlining ideas
- Learning to edit
- Refreshing grammar skills
- Documenting sources
Refining style

Students may also bring essays that have been graded to identify patterns and improve their skills. For more information, please contact Writing and Tutoring Services by email at writing@tyndale.ca or academictutoring@tyndale.ca, or by phone at 416.226.6620 ext. 2179.

Accessibility Services
The Accessibility Services Office supports students who have permanent and temporary disabilities. Services such as academic accommodations, learning strategies, and assistive technology training are provided to support students in meeting their academic demands while managing their disabilities functional limitations.

Accessibility Services strives to create a safe and comfortable environment for students by providing services that respect their dignity, encourage independence and promote full participation throughout their academic career at Tyndale. Students experiencing difficulties in their learning and academic performance due to the functional limitations of their disability are encouraged to book a confidential appointment with the Accessibility Specialist.

- **New students** must self-identify and register with the Accessibility Office at the beginning of the semester or as early as possible to access appropriate services.
- **Current students** must renew their plans as early as possible to have active accommodations in place.

For more information, please contact the Accessibility Services Office at accessibilityservices@tyndale.ca, 416.226.6620 ext. 2189.

Advising Services

Advising Services is available to students at any stage of their academic program. Students can approach Advising Services with questions related to their program of choice, advice on selecting the correct program or courses, guidance on how to balance their workload, or suggestions on how to implement an academic plan. Students can also speak to Advising Services to understand their learning style and how it can best serve their academic experience. At any point in the semester, Advising Services may contact students for progress meetings. The purpose of these meetings is to understand how a student is progressing during the semester, identify any challenges that might be affecting their performance, and refer students to support services at Tyndale. Advising Services has a close relationship with faculty and may intervene and provide assistance to students on a faculty member’s recommendation.

Midterm progress reports are administered at the halfway point in the fall and winter semesters. Faculty will release midterm grades to Advising Services and in conjunction with the Office of the Registrar, students will be informed of their progress, if appropriate. It is understood that midterm progress meetings are mandatory for any students who are contacted.

For more information on Advising Services or to arrange an appointment, contact schuah@tyndale.ca, 416.226.6620 ext 6745.

Tyndale Grading System & Scale
Grades which count in the Grade Point Average (GPA):

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Numerical Value</th>
<th>Grade Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>90-100</td>
<td>4.0</td>
<td>Excellent, Good</td>
</tr>
<tr>
<td>A</td>
<td>85-89</td>
<td>4.0</td>
<td>Excellent, Good</td>
</tr>
<tr>
<td>A-</td>
<td>80-84</td>
<td>3.7</td>
<td>Excellent, Good</td>
</tr>
<tr>
<td>B+</td>
<td>77-79</td>
<td>3.3</td>
<td>Excellent, Good</td>
</tr>
<tr>
<td>B</td>
<td>73-76</td>
<td>3.0</td>
<td>Excellent, Good</td>
</tr>
<tr>
<td>B-</td>
<td>70-72</td>
<td>2.7</td>
<td>Excellent, Good</td>
</tr>
<tr>
<td>C+</td>
<td>67-69</td>
<td>2.3</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>C</td>
<td>63-66</td>
<td>2.0</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>C-</td>
<td>60-62</td>
<td>1.7</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>D+</td>
<td>57-59</td>
<td>1.3</td>
<td>Poor</td>
</tr>
<tr>
<td>D</td>
<td>53-56</td>
<td>1.0</td>
<td>Poor</td>
</tr>
<tr>
<td>D-</td>
<td>50-52</td>
<td>0.7</td>
<td>Poor</td>
</tr>
<tr>
<td>F</td>
<td>0-49</td>
<td>0.0</td>
<td>Failing</td>
</tr>
</tbody>
</table>

These grades are earned only when evidence indicates that the student has consistently maintained above average progress in the subject. Sufficient evidence may involve such qualities as creativity, originality, thoroughness, responsibility and consistency.

Satisfactory
This grade means that the student has fulfilled the requirements of the subject to the satisfaction of the instructor. These requirements include the understanding of subject matter, adequacy and promptness in the preparation of assignments and participation in the work of the class.

Poor
This grade indicates that the accuracy and content of work submitted meets only the minimal standards of the instructor. Performance at this level is considered inadequate for graduation.

Failing
Work submitted is inadequate. Attitude, performance and attendance are considered insufficient for a passing grade.

Course Bibliography 附加書目
Stella Cottrell。2007。大學生了沒: 聰明的讀書技巧。洪翠薇譯。臺北: 寂天文化事業股份有限公司。

Stella Cottrell。2013。The Study Skills Handbook。Basingstoke: Palgrave Macmillan。

楊牧谷。1986。讀書這玩意兒。香港: 更新資源有限公司。

李志秋, 張心瑋。2013。學術研究與寫作: 聖經、神學與教牧學研究手冊。新加坡: 新加坡神學院。

吳蘭玉, 吳素琴。2006。專文與論文寫作手冊。新加坡: 新加坡神學院。