



Director of Organizations

Department: Department of Student Development

Supervisor: President of the TUCSA

Time commitment: August 30, 2020 till April 25, 2021

Position Summary:

The Director of Organizations is an executive position within the Tyndale University Undergrad Student Association (TUUSA) Council. As an executive they are responsible to promote the vision and mission of the council, and represent the student body. As a student leader they are responsible to model and uphold the standards set in the Tyndale Student Handbook, and to strive for excellence in their academics.

The Director of Organizations is responsible to support, encourage and advise House Leaders and the leaders of Student Organizations. The goal is to help these leaders succeed as leaders and community development through their role.

The Director of Organizations is responsible to the student body, the Council, TUUSA President, and Student Development.

Student Leadership Responsibilities:

- Attend spring, fall, and winter student leadership training sessions
- Attend fall and winter student leadership getaway
- Attend monthly student leadership team meeting, run by Student Development.
- Meet regularly with the Community Life Senior Manager.
- Assist with facilitating different activities during Orientation Week
- Attend and assist with facilitating activities during U Getaway

Appointment Responsibilities:

- Meet weekly with the Executive team, run by the TUUSA President
- Meet weekly with House Leader Team, run by Student Development.
- Attend TUUSA Council meetings (2 a semester)
- Encourage, support, and advise the HL's
 - Meet with the HL pairs 1-2 times a semester.
 - Ensure they are working well as a team and are team players.
 - Assess and set goes with each HL at the end of the fall semester.
- Attend and help facilitate House Challenges
 - Coordinate with the Director of Events on the roles and responsibilities of HL's for House Challenges.
- Encourage, support, and advise Student Organization Leaders
 - Meet with the leadership of the Student Organizations 1-2 times a semester
 - Advise on procedures for events on campus, and provide handbook to each leader
 - Ensure they are working well as a team and are team players
 - Assess and set goes with each leader at the end of the fall semester
- Attend at least one event put on by each Student Organization within the academic year.

Qualifications

- A cumulative GPA of 2.30. If the student's cumulative GPA is less than 2.3 than the student must have a current GPA of 2.7.
- Good financial standing with Tyndale
- Good standing with chapel attendance.
- Able to return to campus before fall and winter semesters start for training and/or retreats
- Able to take initiative and think creatively, and organized.
- Be a good role model for students.
- Commitment to Tyndale's mission and vision.
- Desire for personal growth
- Leadership experience.
- Professing Christian with demonstrated spiritual maturity.
- Uphold, adhere, and model the guidelines and rules set out in the Student Handbook.
- Conflict resolution is beneficial.
- If a student leader desires to take more than 15 credit hours they need to consult with the Community Life Senior Manager on the work load that would have on balancing academics and the HL responsibilities.
- If a student leader desires to have an additional job they need to talk with the Community Life Senior Manager on how they can balance their work load as a student, their leadership responsibilities, and this additional responsibility.

Revised January, 2020