



## Residence Advisor (RA)

**Department:** Department of Student Development

**Supervisor:** Residence Director

**Time Commitment:** August 30, 2020 till April 25, 2021

### Position Summary:

Resident Advisors are to work in conjunction with the Department of Student Life to minister to the needs of Tyndale residents. The primary goal is to create a community whereby everyone is encouraged to strive in becoming Christ-like servants.

### Student Leadership Responsibilities:

- Attend spring, fall, winter, and spring student leadership training sessions
- Attend Mental Health First Aid training, which is a part of spring training.
- Attend fall and winter student leadership getaway.
- Attend monthly student leadership workshop, run by Student Development.
- Assist with facilitating different activities during Orientation Week
- Have weekly Residence team meetings/book study
- Meet 1-2 times a month with RD
- Meet as a team for bonding activities once per semester

### Christian Community Development

- Work with the residence team for various residence events
- Plan and lead dorm events / meetings
  - Bible studies, prayer meetings, sports, outings, games, etc.
- Work with the dorm to put on events for residence
  - Ex: Block Party
- Develop and maintain ongoing relationships with your residents
  - Strongly encouraged to meet 1 on 1 with residents
- Respond to personal student problems/issues
- Promote accountability among the residents
- Promote involvement in school functions and programs such as Counselling seminars, athletics, worship team involvement and student council events
- Pray regularly for the members of your dorm
- Enforce Tyndale student policies and campus procedures

### Security and Residence Management

- Report maintenance concerns to the Residence Director
- Keep the Residence Director aware of situations in residence. Whether violation of Community Living Standards, relational strife, medical emergencies, mental health concerns, especially students considering self-harm
- Uphold and enforce the Community Living Standards and the Student Handbook
- Required to be on rounds one weekend/semester
- Be consistently aware of who is signed in as a guest in your wing
- Required to be on call on campus one night/week and do a “sweep” of the residence floors before open dorm hours end (rounds)

## Time Commitments

- Winter 2020: Plan and facilitate the RA Appreciation Event
- Required to remain on campus for the complete 2020-2021 school year
  - August 22 2020 - April 25, 2021
  - Christmas Break: Leave Sunday December 20, 2020, Return Friday January 8, 2021
- Fully available for the fall new-student Orientation Week
- Participate/attend fully in spring and fall training, including retreats
- Return to campus before fall and winter semesters start for training and/or retreats
- Required to be on rounds once per week, and one weekend/semester
- Monthly Leadership class
- Weekly Team meetings
- 1-2 meetings per month with the RD
- Plan and facilitate regular dorm events
- Meet with residents 1-1 and be available at different times of the day/night to assist residents and enforce Community Living Standards

## Qualifications

- A cumulative GPA of 2.3 and a current GPA of 2.5. If the student's cumulative GPA is less than 2.3 then the student must have a current GPA of 2.7.
- Good financial standing with Tyndale
- Good standing with chapel attendance.
- Able to return to campus before fall and winter semesters start for training and/or retreats
- At the point of application, have lived in residence for at least one prior semester
- Be a good role model for Christian Students
- Evidence of a strong and growing personal relationship with Christ
- Genuine concern for the development of people and a commitment to Tyndale's ministry
- Administrative and organizational abilities
- Ability to respond to emergencies
- Must be able to live on residence
- Flexibility for scheduling
- Able to take initiative and think creatively
- Desire for personal growth
- Good teamwork/communication skills
- If a student leader desires to take more than 15 credit hours they need to consult with the Community Life Senior Manager on the work load that would have on balancing academics and their leadership responsibilities.
- If a student leader desires to have an additional job they need to talk with the Community Life Senior Manager on how they can balance their work load as a student, their leadership responsibilities, and this additional responsibility.