

FULL NAME : STUDENT ID: **Semester 4 Program Fees (not including textbooks): \$7,290**
(Primary/Junior with a Focus on Teaching French as a Second Language: \$8,748*)**Step 1: Tell us how you plan to remit the balance of fees owing. Please select one of the following payment options:**

- I have applied for Government Student Aid. [Note: All supporting documents must be submitted no later than June 30, 2020. If you have applied for government student aid for semesters 1-3, you will need to reapply for semester 4.] I understand that I am responsible for paying any tuition fees not covered by this loan. I will pay the outstanding balance in full by October 1, 2020.¹
- I will pay the outstanding balance in 4 equal installments of \$1,822.50 (\$2,187.00* P/J – French) on the following dates: August 1/20, September 1/20, October 1/20 and November 1/20.¹

Step 2: Tell us the method of payment you intend to use. Please select from the following options:

- I will pay by Interac. [I am aware that I will need to visit the Student Financial Services Office in person on or before the payment due dates to make the payment]
- I will pay through Online Banking at my financial institution. [I am aware that I need to add "Tyndale University" as a payee to my "bills" list. The 9-digit account number is my Student ID number with 000 before my ID. The payment will take 3 business days to reach my student account.]
- I will pay by cash, cheque or have enclosed post-dated cheques.²
- I will pay by VISA or MasterCard. [I am aware that I will need to call or visit the Student Financial Services Office on or before the payment due dates to make the payment. **A 2% surcharge applies to all credit card transactions.**]

Please fill this form and return it signed and dated to sfs@tyndale.ca. For inquiries, please contact sfs@tyndale.ca or 416.226.6620 x6735.

By signing below I accept and am bound to the following terms of agreement:

1. For students on the installment plan, monthly interest will be charged on missed payments at an interest rate of 12% per annum.
2. A \$25 administration fee will be applied to the student's account if a payment is declined or dishonored (NSF).
3. I understand that I will be restricted from registering for semester 4 of the program until the fees for semesters 1-3 have been paid in full.
4. All outstanding accounts must be cleared by the end of the academic year. If the student's account is not paid in full, restrictions will be imposed on the account. Please refer to page 47 of the Academic Calendar for details on the restriction.

STUDENT SIGNATURE : DATE:

LOGGING INTO MYTYNDALE**How do I access my MyTyndale account to view my statement?**

1. Please visit www.mytyndale.ca
2. Log in with your MyTyndale username and password. If you do not know your password please reset it [online](#).
3. Click on the **Financial Services** tab (near the top of the page).
4. Click **My Statement** (on the left hand side of the page).
5. Click **View My Statement** (on the left hand side of the page) to view your statement.

I can't log in? I don't remember my username or password?

Tyndale IT will be able to help you recover your username and/or password. Please contact them at 416.226.6620 x4357 or e-mail studentIThelp@tyndale.ca.

ONLINE PAYMENTS**Which financial institutions can I make online/telephone payments through?**

You can pay for your tuition fees online if you bank with one of the following financial institutions: CIBC, TD Canada Trust, Bank of Montreal, Scotiabank, Royal Bank, HSBC, Simplii Financial or Tangerine.

I am unable to register "Tyndale University" as the payee.

Some banks do not have Tyndale registered with the exact name as the one mentioned above. Please search for "Tyndale" and our full name will show up.

GOVERNMENT STUDENT AID (E.G. OSAP)**I already applied for government student aid for semesters 1-3, do I need to apply again for semester 4?**

Yes, you will need to reapply and complete the 2020-2021 application to be eligible for government student aid for semester 4 of the program.

When will the government student aid applications be available?

Government student aid applications for the 2020-2021 academic year will be available in Spring 2020.

Programs	Study Start Date	Study End Date
Bachelor of Education (Semester 4)	August 1, 2020	November 20, 2020

How do I apply for government student aid?

Please head to the provincial student aid program's website. A list of government student aid websites can be found [online](#). Once you complete your application online, please submit/upload any supporting documents online through the OSAP website. If you have any questions or require any assistance, please contact the Student Financial Services office as soon as possible.

MISCELLANEOUS**Will I get a notification about the payment deadlines?**

Yes, you will be emailed a reminder for the payment deadlines to your MyTyndale email account approximately 2 weeks before the deadline. These emails are sent as a courtesy and must not be relied upon. It is the responsibility of the student to adhere to the scheduled deadlines. Deadline dates can be found on mytyndale.ca.

When can I expect my income tax receipt?

Tuition tax receipts (T2202 & T4A) for the calendar years 2010-2019 are available through your MyTyndale account. 2020 tax receipts will be available on MyTyndale in February 2021.

No. of Week	From	To	Refund Percentage*
Week 1	27-Jul-20	02-Aug-20	100%
Week 2	03-Aug-20	09-Aug-20	100%
Week 3	10-Aug-20	16-Aug-20	94%
Week 4	17-Aug-20	23-Aug-20	87%
Week 5	24-Aug-20	30-Aug-20	80%
Week 6	31-Aug-20	06-Sep-20	74%
Week 7	07-Sep-20	13-Sep-20	67%
Week 8	14-Sep-20	20-Sep-20	60%
Week 9	21-Sep-20	27-Sep-20	54%
Week 10	28-Sep-20	04-Oct-20	47%
Week 11	05-Oct-20	11-Oct-20	40%
No refund after 11-Oct-20			0%

* Refund % applies to all fees with the exception of Administrative Fee

* Administrative Fee of \$150 is non-refundable after August 9, 2020

Cheque Refund Policy: Students can request a refund cheque for the credit balance on their student account by filling out and submitting a Refund Request Form. These forms are available on mytyndale.ca or in person at the Student Financial Services Office. Refund requests may take up to 2 weeks to process from the date the request is submitted.