

**Online Lecture Audio Recording Agreement**

In accordance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disabilities (AODA), the Accessibility Services prioritizes facilitating access to an equitable and inclusive learning environment for students with disabilities. This is done by providing academic accommodations while maintaining the essential requirements of the courses/programs. All academic accommodations are based on student's medical documentation and identified needs so they can equally participate in their classes.

Audio recording of lectures is one such accommodation that provides students with disability/ies the ability to be fully engaged in the lecture that might not otherwise be accessible. Recordings of lectures are allowed under the existing Canadian Copyright Legislation due to the exception of fair dealings (More information can be found at <http://laws-lois.justice.gc.ca/eng/acts/c-42/page-9.html>).

1. Permission to record lectures is only available for students with documented disabilities and where a need has been identified
2. This accommodation will be clearly stated on the student's accommodation plan
3. Students are responsible for procuring their own recording devices and verifying the quality of the recordings
4. Professors must inform the class, guest lecturers and/or teaching assistants of the allowed recording without disclosing student's name or information at the beginning of each course.
5. Students are only permitted to record live online lectures; not live discussions/chats.
6. Students are required to delete these recordings upon completion of the course.
7. Students are not to reproduce or share recordings; recordings are for the indicated student's personal use only

Be advised that all live online lectures may be recorded to allow for academic accommodations and/or missed classes due to illness. Students are required to delete these recordings upon completion of the course. Any unauthorized reproduction, distribution, or recording without the professor or instructor's written consent is strictly prohibited.

I \_\_\_\_\_, hereby agree to the regulations pertaining to audio recording during lectures as stated above.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Professor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_