

IMPORTANT! READ THE FOLLOWING CAREFULLY:

- Please read the policy on late papers and extensions in the Academic Calendar before submitting this form:
 - Seminary: tyndale.ca/registrar/seminary/calendar (2020-2021, p. 152)
 - Undergraduate: tyndale.ca/registrar/undergraduate/calendar (2020-2021, p. 220)
- This form must be submitted to the Office of the Registrar by the last day of the class requiring an extension.
- You must fill out one form per course that requires an extension.

Full Legal Name: _____

Student ID: _____

Email: _____

Daytime Phone: _____

**If your mailing address has changed, please see www.tyndale.ca/registrar/info.*

Course Code:	Course Title:	Instructor:
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Outstanding Assignment(s):	Syllabus Due Date(s):	Extension Date(s) From Professor <i>(if applicable)</i> :	Proposed Due Date(s):

Description of personal circumstances that necessitate extension:

Student's Signature: _____

Date: _____

OFFICE USE ONLY:

Recommended by <i>Director, Centre for Academic Excellence</i>	Date	Received by Office of the Registrar
Approved by Registrar	Date	
Comments		Holds:
		Spreadsheet Updated:
		Notified:
		Grade Assigned: