



MIDTERM & FINAL EXAMS ACCOMMODATION REQUEST FORM

Accessibility Services

Phone: 416.226.6620 ext. 2189

or 1.877.TYNDALE Fax: 416.619.1203

3377 Bayview Ave., Toronto, ON, M2M 3S4

1. Complete this form to request **in-person** accommodations for your **on-campus** midterm and/or final examinations.
2. Submit **one form per exam**.
3. Email completed forms to **Accessibility Services** (accessibilityservice@tyndale.ca) and your professor.
4. Forms must be received **two weeks before each exam date** otherwise it may result in you forfeiting your accommodations.
5. The accommodations you list must be based on the **Test/Exam** section of your Letter of Accommodation.

Student Name: _____ Student ID: _____

myTyndale Email: _____ Daytime Phone Number: _____

You must submit one form for each examination that requires accommodations. An example is below:

Course Name:	Introduction to Literature I
Professor:	Dr. Masson
Date of Exam:	October 11
Scheduled Time:	2:00pm
Length of Exam:	2 hours
Accommodations Required: (based on letter of accommodation)	Separate space, computer, 50% extra time

Course Name:	
Professor:	
Date of Exam:	
Scheduled Time:	
Length of Exam:	
Accommodations Required: (based on letter of accommodation)	

Student Signature: _____ **Date:** _____

Submit one form for each exam that requires accommodations. Return this form to Accessibility Services (accessibilityservice@tyndale.ca) and your professor. The scheduling details for your exam will be sent to your myTyndale email address. These arrangements are considered final.

OFFICE USE ONLY	
Date Received:	Received by: