



# TEST ACCOMMODATION REQUEST FORM

**Accessibility Services**

Phone: 416.226.6620 ext. 2189

or 1.877.TYNDALE Fax: 416.619.1203

3377 Bayview Ave., Toronto, ON, M2M 3S4

1. Complete this form to request **in-person** accommodations for your **on-campus** tests.
2. Submit **one form per test**.
3. Email completed forms to **Accessibility Services** ([accessibilityservice@tyndale.ca](mailto:accessibilityservice@tyndale.ca)) and your professor.
4. Forms must be received **two weeks before each test date** otherwise it may result in you forfeiting your accommodations.
5. The accommodations you list must be based on the **Test/Exam** section of your Letter of Accommodation.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

myTyndale Email: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_

**You must submit one form for each test that requires accommodations. An example is below:**

Course Name:	Introduction to Literature I
Professor:	Dr. Masson
Date of Test:	October 11
Scheduled Time:	2:00pm
Length of Test:	30 Minutes
Accommodations Required: (based on letter of accommodation)	Separate space, computer, 50% extra time

<b>Course Name:</b>	
<b>Professor:</b>	
<b>Date of Test:</b>	
<b>Scheduled Time:</b>	
<b>Length of Test:</b>	
<b>Accommodations Required: (based on letter of accommodation)</b>	

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Submit one form for each test that requires accommodations. Return this form to Accessibility Services ([accessibilityservice@tyndale.ca](mailto:accessibilityservice@tyndale.ca)) and your professor. The scheduling details for your test will be sent to your myTyndale email address. These arrangements are considered final.*

<b>OFFICE USE ONLY</b>	
Date Received:	Received by: