

“The mission of Tyndale Seminary is to provide Christ-centred graduate theological education for leaders in the church and society whose lives are marked by intellectual maturity, spiritual vigour and moral integrity, and whose witness will faithfully engage culture with the Gospel.”

Semester, Year	FALL, 2026 & WINTER, 2027
Course Title	SPIRITUAL DIRECTION INTERNSHIP I & II
Course Code	SPIR 0710 / 0711 1S
Date	SPIR 0710: SEPTEMBER 9 – DECEMBER 9, 2026 SPIR 0711: JANUARY 13 – APRIL 7, 2027 ORIENTATION DAY: WEDNESDAY, SEPTEMBER 9, 10:00 AM – 3:00 PM.
Time	WEDNESDAYS, 2:15 – 5:05 PM
Delivery Format	SYNCHRONOUS ONLINE
Class Information	This course contains both livestreamed and pre-recorded portions accessed via Zoom (link available via Moodle).
Instructor	JENN ASPILLA, MDIV, CSD, CSDS Email: jaspilla@tyndale.ca (Supervisor contact info will be made available in class)
Office Hours	By appointment only. You may contact me by email and we can arrange a mutually convenient time to connect.
Course Materials	Access course material at classes.tyndale.ca or other services at Tyndale One . Course emails will be sent to your @MyTyndale.ca e-mail account only.

I. COURSE DESCRIPTION

Designed for those seeking to become certified spiritual directors. Students learn the art and practice of spiritual direction through weekly practices of soul care, teaching, supervised in-class sessions, group and individual supervision, as well as providing bi-weekly spiritual direction to directees. Through these multi-faceted experiences, students explore their capacity to help others attend to God’s presence in their lives while living out a theology of love for God, self and others. The two courses run consecutively from September to April. Students must register for both courses.

Prerequisites: SPIR 0700, SPIR 0610, SPIR 0609, SPIR 0601; Successful interview with the instructor (prior to June 30 for the following Fall semester); Evidence of having met with a Spiritual Director for at least one year; Reference from Spiritual Director submitted to the

internship instructor. Limited enrolment. The Spiritual Direction Internship is a two-semester course (SPIR 0710, fall semester, and SPIR 0711, winter semester). Both must be taken consecutively.

II. LEARNING OUTCOMES

At the end of the course, students will be able to:

1. Formulate a theological and biblical foundation for the practice of spiritual direction and practice theological reflection.
2. Employ hospitable, deep listening as a means helping others attend more deeply to God's presence and leading in their lives.
3. Appraise and employ wisdom from key authors and literature pertaining to the ancient roots and contemporary practices of spiritual direction.
4. Explain key components related to spiritual formation and direction, including but not limited to the contours of a healthy growing faith and spiritual pathways; deepening intimacy and prayer, God image, discernment, self-image and self-awareness; theological reflection, sin, suffering, forgiveness and healing; community, cultural sensitivity and growth "for the sake of others".
5. Practice listening prayer, ongoing reflection and supervision as well as maintaining ethical boundaries as essential to personal maturation and integrity of practice.
6. Recognize one's gifts and growing edges, posture and ongoing discernment related to the (ongoing) call of spiritual direction.

III. COURSE REQUIREMENTS

A. REQUIRED READING

Summer Reading:

Johnson, Jan. [*When the Soul Listens: Finding Rest and Direction in Contemplative Prayer*](#). 2nd edition. Colorado Springs, CO: NavPress, 2017.

Fall Reading:

Bakke, Jeanette A. [*Holy Invitations*](#). Grand Rapids: Baker, 2000.

Hagberg, Janet O. & Robert A. Guelich. *The Critical Journey: Stages in the Life of Faith*. Salem, WI: Sheffield Pub. Co., 2005. (Chapters 1-4)

Miller, Wendy. *Jesus Our Spiritual Director*. Nashville: Upper Room Books, 2004. (Chapters 1-8)

You may choose between the following two texts for your ongoing devotional formation:

Choice A: Job, Reuben P. & Norman Shawchuck. *A Guide to Prayer for All God's People*. Nashville, TN: The Upper Room, 1994. (on-going; follow the lectionary)

Choice B: Briggs, J. R., Jan Johnson, and Katie Peckham. *The Message: Solo: An Uncommon Devotional*. Colorado Springs, CO: NavPress, 2009.

Winter Reading:

Hagberg, Janet O. & Robert A. Guelich. *The Critical Journey: Stages in the Life of Faith*. Salem, WI: Sheffield Pub. Co., 2005. (Chapters 5 – end)

Miller, Wendy. *Jesus Our Spiritual Director*. Nashville: Upper Room Books, 2004. (Chapters 9-13)

You may choose between the following two texts for your ongoing devotional formation:

Choice A: Job, Reuben P. & Norman Shawchuck. *A Guide to Prayer for All God's People*. Nashville, TN: The Upper Room, 1994. (on-going; follow the lectionary)

Choice B: Briggs, J. R., Jan Johnson, and Katie Peckham. *The Message: Solo: An Uncommon Devotional*. Colorado Springs, CO: NavPress, 2009.

B. SUPPLEMENTARY / RECOMMENDED READING AND TOOLS

Supplementary reading and viewing resources will be placed on the course page periodically.

Barton, Ruth Haley. [*Invitation to Solitude and Silence: Experiencing God's Transforming Presence*](#). Downers Grove, IL: IVP Books, 2010.

Calhoun, Adele Ahlberg. [*Spiritual Disciplines Handbook*](#) (revised & expanded). Downers Grove: IVP, 2015.

Nouwen, Henri. [*Spiritual Direction*](#). New York: Harper Collins, 2006.

Tyndale recommends www.stepbible.org – a free and reputable online resource developed by Tyndale House (Cambridge, England) – for word searches of original-language texts, as well as for topical searches, interlinear texts, dictionaries, etc. Refer to the library for other [online resources for Biblical Studies](#).

C. ASSIGNMENTS AND GRADING

1. Attendance, Participation and Reading: This is an internship for spiritual directors in formation. Interns are required to attend, thoughtfully engage and fully participate in all scheduled classes, orientation day and ongoing supervision.

Providing Spiritual Direction:

2. Interns are required to offer **six sessions of spiritual direction to a minimum of five (5) "Directees" each outside class hours on a bi-weekly basis**. Total number of spiritual direction hours: **a minimum of 30 hours per semester**. Those wishing to meet with more than eight (8)

Directees require permission from the Instructor. (Note: All accrued supervised hours will be credited towards the CSD designation.)

Receiving Spiritual Direction:

3. Interns are required to continue receiving personal spiritual direction on a regular basis. It is a prerequisite to have received spiritual direction for the immediate year before the practicum and to continue in receiving individual spiritual direction throughout the Practicum year. (Interns may continue with their previous director or seek a new director who has the express capacity/capability of accompanying the intern through their internship year.) Interns should be meeting with their own director **at least once a month** for their personal growth and spiritual support.

Triads and Supervision:

4. Interns are required to prepare and present for triads with supervision.

5. Interns will send their assigned Supervisor reflective work as per class guidelines on the Friday before their supervision appointment (grace day: Saturday).

Papers:

6. Horizon Analysis Tool: After the end of each round complete a Horizon Analysis worksheet (available on Moodle):

- *Fall 2026:* Round One, complete by October 14, 2026; Round Two, complete by November 18, 2026; Round Three, complete by December 9, 2026.
- *Winter 2027:* Round Four, complete by February 10, 2027; Round Five, complete by March 10, 2027; Round Six, complete by April 7, 2027.

Utilize these six analysis worksheets to aid you in writing a reflection and integration paper each semester. Reflect on the semester as a whole considering lectures, readings (academic and devotional), triads, individual sessions and supervision.

7. Reflection Papers (Fall 2026): Submit a 12 page reflection and research paper at the end of the Fall Term:

- a) Reflect on your *personal* devotional life (utilize either *Prayer Guide* or *Solo*), spiritual experiences and spiritual direction (as a directee) during the semester (approx. 3 pages)
 - b) Reflect on your growth as a spiritual director in training this semester (approx. 3 pages)
- In reflection on portions a and b there is a need to identify: i) Where you hope to continue growing (personally and professionally) ii) Resistance iii) Consolation iiiii) Desolation

- c) Consider an area for deeper study and growth emerging from your practice of spiritual direction this semester. What makes this an area of interest? Do some preliminary research. Who are authors that have written on this topic? What have they discovered? Lean on them for academic support. How will studying more about this area benefit your practice of spiritual direction? (approx. 6 pages)

Due: December 10, 2026 (11:59 p.m.)

8. Integration Portfolio (Winter 2027; 15-20 pages):

Part One: *Personal Reflection*

- Be sure to draw from lectures, readings, triads, supervision, spiritual direction sessions as both a directee and director (keep identifying details confidential as always) and devotional times.
- Utilize the horizon analysis, CRFs and devotional journaling as helpful touch points.
- Reflect on how God has been personally forming you this semester.
- Reflect on how God has been forming you “for the sake of others” as a spiritual director.
- What challenges and/or resistances did you encounter in that formation?
- What areas of transformation/growth have become evident?
- What stood out to you in your formation from the CRFs and Supervision?
- What area(s) do you long for God’s continued work in you and through you as this semester comes to a close?
- *Include reference to the two personal 24 hour silent retreats (one per semester) you observed this past year.*
- Identify what you see as your calling, passion and focus of ministry. This serves as a personalized mission statement for you.

Part Two: *Research*

Identify a particular area of interest that you have as a spiritual director:

- Research this area utilizing a minimum of seven academic resources.
- Establish why this topic is important for spiritual directors; what are the essential competencies associated with this area?
- Identify: a) What draws you personally to this area b) How further proficiency in this area will benefit your directees (present or future).

Overall this assignment should highlight personal transformation and growth, skill development throughout the year and ongoing, personal discernment of the ministry of spiritual direction.

Part Three: *Highlighting Work from the Past Semester*

Appendix 1: 6 Analysis Worksheets

Appendix 2: 6 CRFs

Appendix 3: Log of Hours (or delayed Hours Log until May 30. You will receive your certificate once your Hours Log is turned in).

Due: April 8, 2027 (11:59 p.m.)

9. Competency Interview: April 2027 (by appointment).

D. SUMMARY OF ASSIGNMENTS AND GRADING

This is a pass/fail course.

COMPONENT	Fall 2026	Winter 2027
Individual supervision	3 hr	3 hr
Group supervision of D'r	9 hr	9 hr
Giving individual direction	Track accumulated hours per class hand-out	Track accumulated hours per class hand-out
Receiving personal spiritual direction	<i>Minimum</i> of four sessions (at least once per month). Form (from Moodle) signed by director indicating completion of sessions.	<i>Minimum</i> of four sessions (at least once per month). Form (from Moodle) signed by director indicating completion of sessions.
Personal Devotional Life and Journaling	You may choose to regularly engage with <u>either</u> : A: <i>Daily text: A Guide to Prayer for All God's People</i> B: <i>The Message Solo: An Uncommon Devotional</i>	You may choose to regularly engage with <u>either</u> : A: <i>Daily text: A Guide to Prayer for All God's People</i> B: <i>The Message Solo: An Uncommon Devotional</i>
Reading and Required Papers	Ongoing	Ongoing
Silence/Solitude	24-hour individual	24-hour individual

Evaluation is based upon the completion of the following assignments:

Fall term research paper – Including Horizon Analysis (3 per term)	25%
Winter Term – Integration Portfolio – Horizon Analysis (3 per term) – 6 Contemplative Reflection Forms (CRF) for supervision – Completed log of minimum required direction hours	35%
Recommendation of your supervisor (based on feedback from directees, observations during triads and supervision sessions)	15%
Class/Triad participation – Including prepared questions/consultations for each class – Engaged Triad participation as director, directee or compassionate observer	25%
Total grade (note all required elements of the internship must be completed for a Passing grade).	100%

IV. COURSE SCHEDULE, CONTENT AND REQUIRED READINGS

SPIR 0710 – Fall 2026

Note: Check for further readings posted to the Class Page on classes.tyndale.ca.

****Each week please come prepared with *at least* one question for consultation and discussion that have arisen for you in the lectures, reading and through conducting your sessions.**

Sept 9: Orientation Day (10:00 am to 3:00 pm Online)

- Attendance is mandatory. We will cover the essentials of accepting Directees and your first session as a Director.
- Download and work through *Handbook for Tyndale Spiritual Direction Interns* (see class page on classes.tyndale.ca).
- Discussion: *How has God invited you to tend your soul in preparation for the upcoming spiritual direction internship?*

Sept 16/Round 1.1: Introduction to Spiritual Direction: Definitions of Spiritual Direction

- Reading: Bakke, Ch. 1. Round One: Miller, Ch. 1-2. Spiritual Direction Charism, Competencies & Cutting Edges 2022-2023 (Moodle/Class Page)
- Discussion: *What is your Definition of Spiritual Direction? How does it impact your practice?*
- *FILLING UP YOUR WELL*: A: *Prayer Guide*. Read introductory pages 13-19. Begin #46: God's Unlimited Grace, Year A, 280ff **OR** B: *Solo*: Read each weekday (M-F) beginning with Introduction and Day One (Desire for Reconciliation) and ending with Day Five (The Bread God has Given).

Sept 23/Round 1.2: Deep Listening

- Reading: Bakke, Ch. 2; Hagberg & Guelich, Ch. 1 & 2
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year A, 47: Good Stewards, 286ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day Six (God Reveals Himself) to Day Ten (My Holy Name).

Sept 30/Round 1.3: Open Doors and Experiential Learning

- Reading: Bakke, Ch. 10
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year A, 48: Who Enters God's Kingdom?, 292ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day 11 (Don't Forget) to Day 16 (Live in His Presence).

Oct 7/Round 1.4: Supervision 1 – by appointment

- Preparatory work (per class guidelines) sent to Supervisor by Oct 2 (Grace day – Oct 3)
- Reading: Bakke, Ch. 3, 4, 5

- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 49: Faithful and Obedient, 297ff OR B: Solo: Continue to read each weekday (M-F) Day 17 (You Were Once Slaves) to Day 21 (God Encounters).*

Oct 14/Round 2.1: Ways of Knowing: Feelings and Emotion

- **Assignment Due:** Reflection Paper + Horizon Analysis 1
- Reading: Bakke, Ch. 8; Round Two: Miller, Ch. 3-4
- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 50: All Things Are Possible, 303ff OR B: Solo: Continue to read each weekday (M-F) Day 22 (An Unqualified Yes) to Day 26 (Welcoming the Stranger).*

Oct 21/Round 2.2: Ways of Knowing: The Body

- Reading: Bakke, Ch. 14
- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 51: Servanthood, 308ff OR B: Solo: Continue to read each weekday (M-F) Day 27 (Deciphering God's Voice) to Day 31 (Honouring and Valuing Others).*

Oct 28: Reading Week (No Class)

- If you haven't already taken these tests you can use this time to do so: 1) Spiritual Gifts, 2) Sacred Pathways (see class page) and append your results with Reflection Paper 2 (Due Nov. 18).
- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 52: When Jesus Calls, 314ff OR B: Solo: Continue to read each weekday (M-F) Day 32 (Pain, Disappointment and Heartbreak) to Day 36 (An Absalom Moment).*

Nov 4/Round 2.3: Opening the Eyes of Our Heart: Images & Imagination

- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 53: True Humanity, 319ff OR B: Solo: Continue to read each weekday (M-F) Day 37 (Loving Those In The Here and Now) to Day 41 (Idol Factories).*

Nov 11/Round 2.4: Supervision 2 – by appointment

- Preparatory work (per class guidelines) sent to Supervisor Nov. 6 (Grace day – Nov. 7)
- Reading: Bakke, Ch. 11
- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 54: A Resurrection People, 325ff OR B: Solo: Continue to read each weekday (M-F) Day 42 (God Encounters) to Day 46 (Investing In People).*

Nov 18/Round 3.1: Stages of Faith; Awakening, Sin, Purgation

- **Due: Reflection Paper + Horizon Analysis 2 – Include your results from Spiritual Gifts and Sacred Pathways.**
- Reading: Hagberg, Ch. 1, 3 & 4 (also pages 162-169); Miller Round Three: Ch. 7-8

- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 55: Faithful Witness, 331ff OR B: Solo: Continue to read each weekday (M-F) Day 47 (God's White Hot Anger) to Day 51 (Our Lives are Mere Shadows).*

Nov 25/Round 3.2: Prayer and Praying

- Reading: Bakke, Ch. 12
- *FILLING UP YOUR WELL: A: Prayer Guide, Year A, 56: Christ the King, 336ff OR B: Solo: Continue to read each weekday (M-F) Day 52 (Dedication Ceremonies) to Day 56 (God Encounters).*

Dec 2/Round 3.3: Ways of Knowing: Interior Dialogue (CRF)

- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 1: Waiting and Watching, 23ff OR B: Solo: Continue to read each weekday (M-F) Day 57 (Burden for the Poor) to Day 61 (Justice Served).*

Dec 9/Round 3.4: Supervision 3 – by appointment

- Preparatory work (per class guidelines) sent to Supervisor Dec. 4 (Grace day – Dec. 5)
- Reading: Bakke, Ch. 9, 15, 16
- *FILLING UP YOUR WELL: A: Prayer Guide, Advent II, Year B, 2: Getting Ready, 30ff OR B: Solo: Continue to read each weekday (M-F) Day 62 (God Gives, God Takes) to Day 66 (Talking Transparently with God).*

Dec 13: Assignment Due

- **Two-part Term Paper:** a) Reflection Paper + Horizon Analysis 3 AND b) Research Paper
- *Research Paper:* You set the question, arising out of your own practice of spiritual direction. This is intended to be a practical paper that will help you in your practice. What question/s or invitations are coming towards you? What attracts you? What makes you feel uneasy? Set your question and then read three to four outside sources to learn how others have engaged with and understood this topic. **Length: 8-10 pages.** Bibliography required.

Completion of Semester One – Fall 2026

SPIR 0711 – Winter 2027

Note: Check for further readings posted to the Class Page on classes.tyndale.ca.

****Each week please come prepared with *at least* one question for consultation and discussion that have arisen for you in the lectures, reading and through conducting your sessions.**

Jan 13/Round 4.1: A Reintroduction: Repetition and Resistance

- Reading: Johnson, Ch. 1-3; Hagberg & Guelich, Ch. 5, 6 (also pages 169-175); Miller Round Four: Ch. 9-10

- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 8: Following Jesus, 63ff OR B: Solo:* Continue to read each weekday (M-F) Day 67 (Empty Comfort) to Day 71 (Creation Movie).

Jan 20/Round 4.2: Forgiveness and Healing

- Reading: Johnson, Ch. 9
- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 9: The Call of God, 72ff OR B: Solo:* Continue to read each weekday (M-F) Day 72 (God Can Handle You) to Day 76 (Staying with God).

Jan 27/Round 4.3: Supervision 4 – by appointment

- Preparatory work (per class guidelines) CRF sent to Supervisor Jan 22 (Grace day – Jan 23)
- Reading: Johnson, Ch. 5
- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 10: The Power of God’s Word, 78ff OR B: Solo:* Continue to read each weekday (M-F) Day 77 (God Encounters) to Day 81 (Soak Out My Sins).

Feb 3/Round 4.4: The Wall/Dark Nights

- Reading: Hagberg & Guelich, *The Wall*, Ch. 7, 13 (also pp. 202-208; 224-226); Johnson, Ch. 7 & 8
- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 10: The Power of God’s Word, 78ff OR B: Solo:* Continue to read each weekday (M-F) Day 82 (God, Pay Them Back!) to Day 86 (The Posture of Gratitude).

Feb 10/Round 5.1: Transference, Countertransference

- **Assignment Due:** Reflection Paper + Horizon Analysis 4
- Reading: Hagberg & Guelich, Ch. 7 & 13 (also p. 175-178, 232-250); Miller Round Five: Ch. 11-12
- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 12: Choose Life, 91ff OR B: Solo:* Continue to read each weekday (M-F) Day 87 (I’ll Worship You Undivided) to Day 91 (God Encounters).

Feb 17: Reading Week (No Class)

- Reading: Johnson, Ch. 10; Hagberg & Guelich, Ch. 11

Feb 24/Round 5.2: Dreams and the Unconscious

- *FILLING UP YOUR WELL: A: Prayer Guide, Year B, 13: The Abundance of God’s Mercy, 96ff OR B: Solo:* Continue to read each weekday (M-F) Day 92 (The Gift of Scripture) to Day 96 (No One is Left Out).

Mar 3/Round 5.3: A Discerning Heart: Discerning and Deciding

- Reading: Johnson, Ch. 13; Hagberg & Guelich, Ch. 12
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year B, Lent 2, 17: What God Has Promised, 120ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day 97 (Praise Him Sun and Moon) to Day 101 (Lured into Ambush).

Mar 10/Round 5.4: Supervision 5 – by appointment

- CRF to be sent to Supervisor March 1 (Grace day – March 5)
- Reading: Johnson, Ch. 15; Hagberg & Guelich, Ch. 10
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year B, 16: Getting Ready to Serve, 114ff; Year B, Lent 3, 18: Meeting God Face to Face, 125ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day 102 (Self Examination) to Day 106 (Humility).

Mar 17/Round 6.1: Spiritual Direction: “For the Sake of Others”

- **Assignment Due**: Reflection Paper + Horizon Analysis 5
- Reading: Johnson, Ch. 6; Hagberg & Guelich, Ch. 8, 9 (also p. 179-184, 226-229); Miller Round Six: Ch. 13
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year B, Lent 4, 19: The God Who Seeks, 131ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day 107 (Wait for God) to Day 111 (Noticing the Needy).

Mar 24/Round 6.2: Suffering

- Reading: Johnson, Ch. 14; Hagberg & Guelich, Ch. 14
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year B, Lent 5, 20: Power to Give Life, 137ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day 112 (God Encounters) to Day 116 (What’s the Point?).

Mar 31/Round 6.3: Final Lecture – Discerning the Practice of Spiritual Direction

- Reading: Johnson, Ch. 12. Re-read Hoare, Ch. 11
- Conclusion. CRF sent to Supervisor March 29 (Grace day – March 30)
- *Prayer Guide*, Year B, Palm Sunday, 21: The Cost of Right Choices, 143ff

April 7/Round 6.4: Supervision 6 – by appointment

- CRF to be sent to Supervisor April 2 (Grace day – April 3)
- Reading: Johnson, Ch. 17
- *FILLING UP YOUR WELL*: A: *Prayer Guide*, Year B, Easter Sunday, 22: The Living Christ, 148ff **OR** B: *Solo*: Continue to read each weekday (M-F) Day 117 (Pain) to Day 121 (Accepted Just As You Are).

April 14: Final Assignment Due

- Three-part Final Paper Due (15-20 pages).
- Part 1: Reflection + Horizon Analysis 6 (2-4 pages)

- Part 2: Research (5-8 pages)
- Part 3: Charism, Competencies and Growing Edges per experience, reflection, CRFs and/or literature (8-10 pages)
- Appendix A: CRFs (6); Appendix B: 24-hour retreat report (one page); Appendix C: Log of hours, including final tally.

April 16-18: “Exit Interview” (by appointment)

V. SELECTED BIBLIOGRAPHY

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"for the sake of others"

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Presence: An International Journal of Spiritual Direction. Published quarterly, various topics related to spiritual direction. Primarily Christian but some interfaith articles. (Print copies only).

[Journal of Spiritual Formation & Soul Care](#).

Published quarterly, diverse authors, put out by Biola University, a private American Christian university.

On-line devotionals

Ruth Haley Barton. transformingcenter.org

[Henri Nouwen Society](#).

[Imago Dei Christian Community](#). Rob Des Cotes. Subscribe to weekly meditations.

[Sight Psalms](#). The Upper Room. A daily, online photo and line from the Psalms for reflection through the use of images.

Apps

[3 minute retreat](#). Loyola Press, A Jesuit Ministry. Daily: Scripture followed by brief commentary and 2 questions for personal reflection.

[PrayerMate](#). A wide range of options for organizing one's prayer life.

VI. GENERAL REQUIREMENTS FOR ALL COURSES

A. EQUITY OF ACCESS

Students with permanent or temporary disabilities who need academic accommodations must [contact](#) the [Accessibility Services](#) at the [Centre for Academic Excellence](#) to [register](#) and discuss their specific needs. *New students* must self-identify and register with the Accessibility Office at the beginning of the semester or as early as possible to access appropriate services. *Current students* must renew their plans as early as possible to have active accommodations in place.

B. REQUIREMENTS FOR LIVESTREAM INTERACTION (SYNCHRONOUS ONLINE COURSE ONLY)

- Livestream attendance for the entire duration of the class at announced times
- Headphones (preferred), built-in microphone, and web-camera
- Well-lit and quiet room
- Stable high-speed internet connection, preferably using an Ethernet cable over Wi-Fi
- Full name displayed on Zoom and Microsoft Teams for attendance purposes*
- A commitment to having the camera on to foster community building*

**exceptions with permission from professor*

C. GUIDELINES FOR INTERACTIONS

Tyndale University prides itself in being a trans-denominational community. We anticipate our students to have varied viewpoints which will enrich the discussions in our learning community. Therefore, we ask our students to be charitable and respectful in their interactions with each other, and to remain focused on the topic of discussion, out of respect to others who have committed to being a part of this learning community. Please refer to “Guidelines for Interactions” on your course resource page at classes.tyndale.ca.

D. GUIDELINES FOR THE SUBMISSION OF WRITTEN WORK

Grading Rubric

Please consult the rubric provided for each assignment on your course resource page at classes.tyndale.ca.

Academic Integrity

Integrity in academic work is required of all our students. Academic dishonesty is any breach of this integrity and includes such practices as cheating (the use of unauthorized material on tests and examinations), submitting the same work for different classes without permission of the instructors; using false information (including false references to secondary sources) in an assignment; improper or unacknowledged collaboration with other students, and plagiarism (including improper use of artificial intelligence programs). Tyndale University takes seriously its responsibility to uphold academic integrity, and to penalize academic dishonesty. Please refer to the [Academic Integrity website](#) for further details.

For proper citation style, consult [Citation Guides](#) for different styles. Students are encouraged to consult [Writing Services](#).

Students should also consult the current [Academic Calendar](#) for academic policies on Academic Honesty, Gender Inclusive Language in Written Assignments, Late Papers and Extensions, Return of Assignments, and Grading System.

Turnitin Text-Matching Software

Tyndale has a subscription to Turnitin, a text-matching software that ensures the originality of academic writing and verifies the proper citation of all sources. The instructor for this course will use Turnitin for assignments submitted through your course resource page at classes.tyndale.ca. Upon submission, you will receive a summary that includes your submitted files along with a similarity report generated by Turnitin. Please be aware that Turnitin can also detect AI-generated content from tools like Grammarly, so students should be mindful of when using such software. It's advisable to confirm with your instructor before using any AI tools into your assignments. Below are some useful resources:

- [Student](#) Guides for Turnitin via classes.tyndale.ca course resource page
- Interpreting Similarity ([Guide](#), [Video](#), [Spectrum](#))

Research Ethics

All course-based assignments involving human participants requires ethical review and may require approval by the [Tyndale Research Ethics Board \(REB\)](#). Check with the [Seminary Dean's Office](#) before proceeding.

Late Papers and Extensions Policy

All papers and course assignments must be submitted by the due dates indicated in the course syllabus. Unless the instructor already has a policy on grading late papers in the course syllabus, grades for papers submitted late without an approved extension will be lowered at the rate of two-thirds of a grade per week or part thereof (e.g., from "A+" to "A-," from "B" to "C+"). Please note that some programs, such as cohort-based or intensive courses, may follow a different policy due to the nature of the program.

Faculty may not grant an extension beyond the last day of exams for the semester. Requests for extensions beyond this date must be addressed in writing to the Registrar by filling out the [Extension Request Form](#). The application will be considered only in cases such as a death in the family, medical emergency, hospitalization of oneself or immediate family member or prolonged illness requiring treatment by a physician. Factors such as assignments for other courses, holidays, and technology-related difficulties are insufficient grounds for requesting an extension.

A temporary grade of incomplete ("I") may be granted by the Registrar. Once an extension is granted, it is the student's responsibility to contact the instructor and make satisfactory arrangements to complete the outstanding work. A grade of "F" will be recorded for students who do not complete the outstanding work by the deadline.

E. COURSE EVALUATION

Tyndale Seminary values quality in the courses it offers its students. End-of-course evaluations provide valuable student feedback and are one of the ways that Tyndale Seminary works

towards maintaining and improving the quality of courses and the student's learning experience. Student involvement in this process is critical to enhance the general quality of teaching and learning.

Before the end of the course, students will receive a MyTyndale email with a link to the online course evaluation. The link can also be found in the left column on the course page. The evaluation period is 2 weeks; after the evaluation period has ended, it cannot be reopened.

Course Evaluation results will not be disclosed to the instructor before final grades in the course have been submitted and processed. Student names will be kept confidential, and the instructor will only see the aggregated results of the class.

F. LIBRARY RESOURCES

[Tyndale Library](#) supports courses with [e-journals, e-books](#), and the [mail delivery of books](#) and circulating materials. See the [Library FAQ page](#).

G. GRADING SYSTEM & SCALE

For each course's grading rubric, please refer to your course syllabus or classes.tyndale.ca. For general grading guidelines, refer to Seminary [Grading System & Scale](#).